

# **MEMORANDUM**

**TO: MAYOR AND CITY COUNCIL**

**FROM: Wes Anway, Interim Director of Public Works**

**SUBJECT: Public Works Maintenance I Hire**

**DATE: February 18<sup>th</sup>, 2020**

## **BACKGROUND**

Staff and the Mayor conducted traditional interviews of 5 candidates for the Maintenance I position. Two of the candidates were called back in to conduct an onsite interview. Staff conducted the onsite interviews to allow the candidates a chance to see firsthand what the position requires and allow them to ask questions they may not have been comfortable asking in the traditional interview setting. Staff recommends hiring Peter Augustine at Pay Grade 7, Step 3, pending the successful completion of all pre-employment checks.

## **STAFF RECOMMENDATION**

Staff recommends approving the hire of Peter Augustine for the Maintenance I position at Pay Grade 7, Step 3 effective after the completion of all pre-employment checks.

## **REQUESTED COUNCIL ACTION**

I respectfully request a motion hiring Peter Augustine for the Maintenance I position at Pay Grade 7, Step 3 effective after the completion of all pre-employment checks.