

The Cannon Falls City Council met in a work session on Tuesday, March 17, 2020 at 7:40 p.m. in the Council Chambers. Present were Mayor John Althoff, Council Members Mary Jill Bringgold, Bill Duncan, Steve Gesme, Derek Lundell and Matt Montgomery. Also present were City Administrator David Maroney and Neil Jensen.

Purpose	The purpose of the work session was to discuss a transition plan for City Staff and operations due to the COVID-19 situation and corresponding declaration of a local emergency.
Discussion	Mayor Althoff began the conversation by stressing the importance of protecting the safety of employees and the public during this period of uncertainty. Specific discussion turned to the Department of Motor Vehicle (DMV) and City Hall operations. The City Council directed Staff to close the DMV and City Hall to the public effective March 18, 2020 until further notice. Relating specifically to the employees of the DMV, the consensus of the City Council was: (a) health care payments should continue for the two employees that receive benefit; (b) the three employees can continue working and be paid to work provided that there is work to be performed; and (c) if no work is being performed, the three employees should consider filing for unemployment benefits. Relating to the unemployment insurance program, the financial impact to the employees and the employer is uncertain so the City Council could only express their support for considering ways to maintain current wages rather than make a commitment to do so. Mike Gesme will post notice that the DMV and City Hall are closed to the public beginning March 18, 2020 until further notice.
Adjournment	Following discussion and by consensus, the meeting adjourned.

Adopted by the City Council of the City of Cannon Falls on the 21<sup>st</sup> day of April, 2020.

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John O. Althoff, Mayor

ATTEST:

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Neil L. Jensen, City Administrator