

TO: MAYOR AND CITY COUNCIL
FROM: NEIL JENSEN, City Administrator
SUBJECT: Ordinance 369 Establishing a Park Advisory Board
MEETING DATE: August 18, 2020

BACKGROUND:

In 2012 the city remodified the city ordinances into one book and in that action the Park Board was inadvertently omitted from the book. To correct that action the city should establish the Park Advisory Board. The city council met on August 4th to discuss the verbiage in the ordinance and changes were made to the original draft by Campbell/Knutson. With that said please see attached the draft ordinance with the changes discussed.

With the charter rules in place today the city will post the ordinance on the city website for a minimum of 10 days before approval.

The ordinance can be reviewed on the August 18th meeting and approved on the September 1st meeting and go into effect after publication.

STAFF RECOMMENDATION

Please review Ordinance 369 Establishing a Park Advisory Board with the changes made at the August 4th meeting.

REQUESTED COUNCIL ACTION

If no changes are requested send the Ordinance to the September 1st City Council Meeting for approval.

**CITY OF CANNON FALLS
GOODHUE COUNTY, MINNESOTA**

ORDINANCE NUMBER 369

AN ORDINANCE ESTABLISHING A PARK ADVISORY BOARD

THE CITY OF CANNON FALLS ORDAINS:

Section 1. Establishment and composition. A Park Advisory Board of the City of Cannon Falls is hereby established.

Section 2. Membership. The Board shall be composed of five (5) members total, all appointed by the City Council. The membership includes four (4) Cannon Falls Residents, one (1) member of the City Council.

Section 3. Duties. The Park Board's duties are as follows:

- (A) To act in an advisory capacity to the City Council regarding park ordinances.
- (B) To make recommendations regarding development and maintenance of all parks.
- (C) To work in an advisory capacity in the formulation of a budget, to include operation, maintenance, acquisition, and development of parks and recreational programs.

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to law.

ADOPTED this _____ day of _____, 2020 by the City Council of Cannon Falls.

CITY OF CANNON FALLS

BY: _____
John O. Althoff, Mayor

ATTEST:

Neil L. Jensen, City Administrator