

**TO: MAYOR AND CITY COUNCIL**

**FROM: NEIL JENSEN, City Administrator**

**SUBJECT: Second Reading and Adoption of Ordinance 369, Establishing  
a Park Advisory Board**

**MEETING DATE: September 1, 2020**

**BACKGROUND:**

This is the second reading of the Park Advisory Board Ordinance. If there are any questions let me know.

**STAFF RECOMMENDATION**

Please approve Ordinance 369, Establishing a Park Advisory Board.

**REQUESTED COUNCIL ACTION**

Please make a motion to approve Ordinance 369, Establishing a Park Advisory Board.

**CITY OF CANNON FALLS  
GOODHUE COUNTY, MINNESOTA**

**ORDINANCE NUMBER 369**

**AN ORDINANCE ESTABLISHING A PARK ADVISORY BOARD**

**THE CITY OF CANNON FALLS ORDAINS:**

**Section 1. Establishment and composition.** A Park Advisory Board of the City of Cannon Falls is hereby established.

**Section 2. Membership.** The Board shall be composed of five (5) members total, all appointed by the City Council. The membership includes four (4) Cannon Falls Residents, one (1) member of the City Council.

**Section 3. Duties.** The Park Board's duties are as follows:

(A) To act in an advisory capacity to the City Council regarding park ordinances.

(B) To make recommendations regarding development and maintenance of all parks.

(C) To work in an advisory capacity in the formulation of a budget, to include operation, maintenance, acquisition, and development of parks and recreational programs.

**Section 4. Effective Date.** This ordinance shall be effective immediately upon its passage and publication according to law.

**ADOPTED** this 1<sup>st</sup> day of September, 2020 by the City Council of Cannon Falls.

CITY OF CANNON FALLS

BY: \_\_\_\_\_  
John O. Althoff, Mayor

ATTEST:

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Neil L. Jensen, City Administrator