

MEMORANDUM



CAMPBELL KNUTSON
PROFESSIONAL ASSOCIATION

TO: CANNON FALLS CITY COUNCIL
FROM: DAVE KENDALL AND SHANA CONKLIN, CITY ATTORNEYS
DATE: SEPTEMBER 10, 2020
RE: ADMINISTRATIVE HEARING PROCEDURE

Cannon River Winery has appealed the amount of its water and sewer bill. The matter is on the council agenda for September 15, 2020. This memorandum provides guidance to City Council on how to conduct an administrative appeal hearing per Section 30.06 of the City Code. This is an outline of how to conduct the hearing:

1) Opening Statements

- a. First, Cannon River Winery's attorney or representative may make a brief opening statement to describe the dispute with the water and sewer invoice.
- b. Second, the City Attorney may make an opening statement.

Either attorney may waive the option to provide an opening statement.

2) Cannon River Winery's Presentation.

- a. Cannon River Winery may proceed with their presentation of the dispute.
 - i. **Documentary Evidence:** According to the rules, they should provide eight (8) copies to be distributed to the Mayor, Councilmembers, and the City Attorney. The Mayor shall receive any documents into evidence and make the documents a part of the record, subject to any objections.
 - ii. **Witness Testimony:** If they choose to call witnesses to testify as part of the presentation, then the following should take place:

1. Mayor administers oath to witness (please keep in mind that attorneys do not take the oath, only witnesses).

Oath: You do swear or affirm that the evidence and testimony you shall give relative to the cause now under consideration shall be the whole truth, and nothing but the truth. So help you God.

2. Attorney for Cannon River Winery questions witness.

3. City Attorney questions witness.
4. Council may ask any follow up questions not asked by the attorneys.

3) City's Presentation.

- a. The City may proceed with their response to the dispute.
 - i. **Documentary Evidence.** The City will provide any documentary evidence to the Mayor, Councilmembers, and opposing counsel. The Mayor shall receive any documents into evidence and make the documents a part of the record, subject to any objections.
 - ii. **Witness Testimony:** If the City chooses to call witnesses to testify, then the following should take place:
 1. Mayor administers oath to witness (please keep in mind that attorneys do not take the oath, only witnesses).

Oath: You do swear or affirm that the evidence and testimony you shall give relative to the cause now under consideration shall be the whole truth, and nothing but the truth. So help you God.
 2. City Attorney questions witness.
 3. Attorney for Cannon River Winery questions witness.
 4. Council may ask any follow up questions not asked by the attorneys.

4) Cannon River Winery's Rebuttal.

The attorney for Cannon River Winery will have a brief opportunity to rebut and respond to the City's presentation. This may take place through witness testimony or argument from the attorney.

5) Closing Arguments

- a. Cannon River Winery's attorney may provide a brief closing argument.
- b. The City Attorney may provide a brief closing argument.

Objections. The formal rules of evidence do not apply to this hearing. Hearsay will be admissible. But a party still may object to a question asked of a witness or to the Mayor receiving certain documentary evidence. For example, a question may be objectionable because it is “argumentative.” The Mayor may sustain the objection and not require the witness to answer an argumentative question. A document may be objectionable because it is unreliable or irrelevant. The Mayor may sustain the objection and refuse to accept such a document. When determining how to rule on an objection, the Mayor should exercise common sense and act as a reasonable person would. It is important to keep in mind that accepting a document into evidence does not mean that the City Council agrees with its contents. Rather, it indicates that the City Council will consider its contents during deliberations.

Decorum. At all times, the Mayor may take necessary steps to ensure all parties conduct themselves with decorum and respect for others. This includes the ability to impose reasonable time limits. During the hearing, the Mayor should serve as a judge, not as an advocate for either side. After the hearing has concluded, the Mayor is free to deliberate with Council.

Closure of Hearing: Once the hearing has concluded and is closed, the City Council may open discussion and take appropriate action with respect to the appeal. The City Council may uphold, overturn, or modify (i.e. change the amount due on the invoice) the City’s decision to seek payment from Cannon River Winery for the disputed invoice. Following the hearing the City will issue a written decision stating its decision and send a copy of that to the property owner.

MEMO

TO: MAYOR AND CITY COUNCIL

FROM: Wes Anway, Utilities Supervisor

SUBJECT: Winery Leak

DATE: September 15th, 2020

BACKGROUND

On February 11th 2020 I received a call from Ellen Hartman from City Hall at 1:36 pm that the Cannon River Winery had called and was questioning the accuracy of the water because of their high water usage. When Joe and I arrived at the winery we had to try and find Sam; he was across the street at the brewery. Once Sam showed up he explained that they had looked for leaks and could not find anything and he was very adamant that the water meter was not reading correctly or was broke. When we removed the box that covers the meter and woke up the meter with a flash light I noticed that the meter was showing water was going through it. I could hear the water flowing through the meter. I asked if any water was being used. I was told that water should not be used at this time. We went around the building to make sure that no water was being used at that time. We went upstairs and Kyle from the chamber was upstairs cleaning up from the Chamber luncheon and we asked if she had been using water and she said no. After we confirmed no water was being used, I turned off the main valve inside the building and the water quit flowing through the meter. There were two lines after the meter; one went to a line that went under the concrete floor and one that went up into the ceiling. So I turned the main valve back on and water started to flow again. The line that went up into the ceiling had a valve on it so I turned that valve off and the water quit flowing through the meter. At this point we knew that we had a leak somewhere in the building. We looked at all bathrooms and anywhere water was used to see if it was a leaking toilet but the amount of water going through the meter there had to be either a toilet or faucet running at full capacity. We asked if they had water softeners and they informed us that they did but they were only 6 months old or so. But we checked them anyways and found one that the back wash valve was stuck open and water was flowing straight through the valve into the drain. I had Joe go and check the monitoring manhole outside to confirm that the water was going to the sanitary sewer which it was. So we put the softener in bypass. The water softeners were in the back maintenance area and next to some sort of boiler system which was quite loud. One of the staff members, not Sam, stated that he had heard water flowing at some point in the last few days when the boiler was not running but thought nothing of it. Both Joe and I heard him say this statement.

After we bypassed the water softener we performed a data logger which pulls 90 days of data off of the meter register down to the hourly usage. We found that the leak started on Dec. 27, 2019. We read this meter on 12/30/19 for monthly readings. Sam was going to contact the softener company and have the unit repaired.

Attachments:

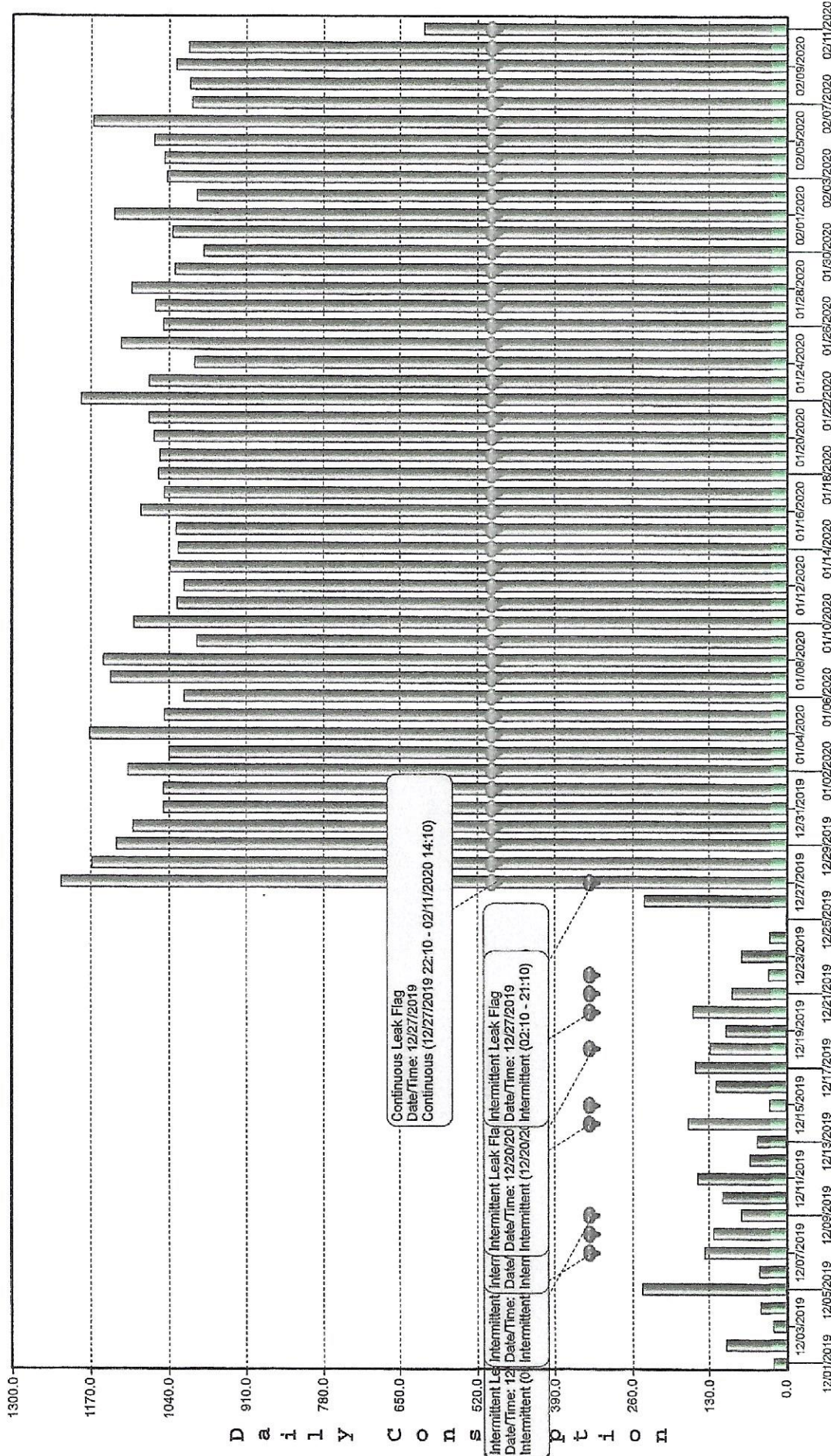
Neptune Rep. Statement

Trimble Nomad product sheet

R900 Belt Clip Transceiver product sheet

City Of Cannon Falls
E-Code R900i Data Logging Report
MIU#: 1852011685 Acct: Unknown Mtr #: 1852011685 Addr: 421 MILL WEST for 12/01/2019 through 02/11/2020, WATER, 1 1/2" - 4" T-10 and HPT, CUBIC FEET

 Intermittent Leak Flag
 Continuous Leak Flag



Interval (Daily)

*All time intervals are represented in standard time.

Wes Anway

From: Michael.Fries@Ferguson.com
Sent: Wednesday, September 9, 2020 8:55 AM
To: Wes Anway
Subject: Cannon Falls - Neptune Meter System
Attachments: Neptune Hardware - R900 Beltclip Transceiver Product Sheet.pdf

Wes,

In response to your questions about the Neptune meters and reading system capability. The system you currently have installed is Neptune water meters with integrated radios reading in a drive-by format with a simple handheld on a monthly or quarterly basis. They transmit their reading packet every 14 seconds designed so that whenever you read meters the handheld can read them the most efficiently. Once the meters are read in route form you have to manually import the readings back into the software. Only then are you able to run the continuous flow reports to find out if any of the meters show a continuous flow. I've attached the product sheet for the handheld that the city currently uses.

The software does have the capability to monitor the continuous flow more frequently but ONLY in a fixed network setting. This would require the city to install data collectors throughout the city that collect the readings from the meters on a more frequent basis and the city would have to upgrade the software as well.

All meters have a visual display on the face of the meter that shows the reading and if there is flow going through the meter so the residents or property owners can monitor their water usage any time they want.

Any other questions just let me know.

Thanks,

Mike Fries
Outside Municipal Sales

Ferguson Waterworks | Minnesota Region
1694 91st Avenue NE Blaine, MN 55449
T: (763) 560.5200 F: (763) 560.1799 C: (612) 850.4050
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A PRODUCT SHEET OF NEPTUNE TECHNOLOGY GROUP

Trimble Nomad Handheld Data Collector

The Trimble Nomad (Nomad), powered by Neptune's N_SIGHT® meter reading software, provides a comprehensive feature set that allows utilities to reliably manage and automate the meter reading process.

With the Neptune® R900® System, utilities can read their meters using a variety of data collection technologies, whether mobile or fixed network. The Nomad is just one component of Neptune's meter reading approach, allowing the meter reader to collect readings manually (keyed entry), probed, or via radio frequency (RF) with the R900® Belt Clip Transceiver (BCT). Regardless of the method, the Nomad offers the capability to reliably collect and store meter readings throughout the entire work day.

The Nomad is loaded with meter reading routes through an Ethernet communication/charging cradle using Neptune's meter reading software or via USB with Windows Mobile Device Center. Communication/charging cradles are connected directly to a PC, a server supporting multiple computers, or the utility's LAN. Any meter reading data on the handheld is backed up to the Nomad's SD card until the unload process is completed. To unload meter reading data, the Nomad is inserted into the cradle at the office. Data is downloaded to the meter reading software and prepared for transfer to the billing system. The Nomad remains in the cradle to recharge so it is ready for work the next day.

For RF capabilities, the Nomad is paired via Bluetooth with the R900 BCT. The R900 BCT is Neptune's walk-by meter reading transceiver and contains the latest in software defined radio (SDR) technology. Historically, receivers were integrated into the handheld; but with a separate belt clip device, the capabilities of the receiver are increased. In fact, the R900 BCT has a 50-channel receiver capable of processing eight readings simultaneously and 70 readings per second. The R900 BCT is fully compatible with Neptune's R900 MIUs as well as the Advantage series, Pocket ProReader probe devices, and all Nomad series. For more information please refer to the R900 BCT product sheet.



KEY BENEFITS

AMR capable – fully compatible with the R900 Belt Clip Transceiver

8GB SDHC memory card backup of meter reading data

Integrated GPS, 1D/2D barcode scanner, and 5MP camera*

High-resolution, sunlight-readable VGA display with LED backlighting

Designed for extreme durability – complies with IP68 and MIL-STD-810G

Rechargeable lithium ion battery – with up to 15 hours' battery life on a single charge

KEY FEATURES

Reduces meter reading time and increases productivity when paired with R900 Belt Clip Transceiver

Supports multiple data collection methods – manual keyed entry, probed, and mobile RF

Supports full work day with a high-capacity battery

Fully capable of operations in harsh environmental conditions

Hardware support for multiple utility functions such as meter reading and work orders*

*Requires 1050LE model.

The Nomad is available in two models – the 1050B (B) and the 1050LE (LE).

The 1050B version is perfect for utilities that only want to utilize the handheld for meter reading purposes and pair it via Bluetooth with the R900 BCT. The 1050LE version is for those utilities who want additional hardware functionalities such as a third-party work order system or field geocoding. To support these functionalities, the 1050LE provides a camera, a GPS, and both 1D and 2D barcode scanning capabilities. Both versions come with a Texas Instruments 1 GHz processor to maximize field performance.

One of the most important requirements of a meter reading handheld is that the battery should last a full work day. The Nomad can do that and then some with its high-capacity, rechargeable 5200 mAh lithium-ion battery capable of performing for up to 15 hours even in cold weather conditions. During such a length of time in an outdoor environment, it's no surprise that the Nomad must be able to withstand harsh conditions. The Nomad meets rigorous MIL-STD-810G military standards for impact, vibration, humidity, altitude, and extreme temperatures. It also comes with an IP68 rating which means that the handheld is completely sealed against dust and can survive immersion in up to a meter of water for four hours.

To add even more value to the Nomad's high-value package, Neptune is offering the Nomad with a two (2) year comprehensive warranty.

Specifications

Operating System	Windows Mobile 6.5 Professional
Software Application	N_SIGHT (version 5.0 or later)
Processor	1 GHz Texas Instruments DM3730
Memory	512 MB DDR SDRAM
Data Storage	8 GB non-volatile flash
Display	Sunlight-readable 480 x 640 pixel (VGA) 16-bit color TFT with LED backlighting
Keyboard	Physical numeric and on-screen alpha-numeric (Qwerty) keypad accessible via touchscreen
Power Supply	Rechargeable lithium-ion battery pack – 5200 mAh capacity; Intelligent fast charge system (4-6 hours); Power management system; Integrated charge status and low battery indicator; Typical up to 15 hour work day
Communication	WiFi (802.11 b/g); Bluetooth 2.0 + EDR
Audio	Integrated speaker and microphone
AMR RF Receiver	Compatible via Bluetooth with R900 Belt Clip Transceiver
Dimensions	Height: 1.96" (5 cm); Width: 3.92" (10 cm); Length: 6.92" (17.6 cm)
Weight	1.3 lbs. (596g) including rechargeable battery
Temperature Range	Operating: -22°F to +140°F (-30°C to +60°C); Storage: -40°F to +158°F (-40°C to +70°C); Humidity: 90% RH temp cycle -22°/+144°F (-30°C/+60°C)
Environmental	Meets or Exceeds: <u>Water</u> : Survives IP-X8, immersion at 2 m (6.6 ft) for 1 hour IEC-60529, Survives IP-X6, water jet 12.5 mm dia @ 2.5-3 m (8-10 ft); <u>Sand & Dust</u> : Protected against dust, IEC-60529 IP-6X chamber under-pressure; <u>Drop</u> : Survives multiple drops of 1.2 m (4 ft), MIL-STD-810G, Method 516.6, Procedure IV, Transit Drop; <u>Vibration</u> : General minimum integrity and loose cargo tests, MIL-STD-810G, Method 514.6, Procedure I & II, Category 5; <u>Operating Temperature</u> : -30°C to +60°C (-22°F to +140°F), MIL-STD-810G, Method 502.5, Procedure I, II, III (Low Temp Operating -30°C); Method 501.5, Procedure I & II (High Temp Operating +60°C); <u>Storage Temperature</u> : -40°C to +70°C (-40°F to +158°F), MIL-STD-810G, Method 502.5, Procedure I, II, III (Low Temp Storage -40°C); Method 501.5, Procedure I & II (High Temp Storage +70°C); <u>Temperature Shock</u> : Cycles between -30°C and +60°C (-22°F and +144°F), MIL-STD-810G, Method 503.5, Procedure I-C; <u>Humidity</u> : 90% relative humidity with temperatures between -30°C and 60°C (-22°F and +144°F), MIL-STD-810G, Method 507.5, Procedure II; <u>Altitude</u> : 4,572 m (15,000 ft) at +23°C (+73°F) to 12.192 m (40,000 ft) at 130°C (+122°F), MIL-STD-810G, Method 500.5, Procedure I, II, & III
Approvals	FCC, CE, R&TTE, IC (Canada), A-tick, C-tick, GCF compliant, RoHS, compliant, Section 508 compliant, PTCRB, SAR, AT&T network certified, Verizon, Wi-Fi Alliance certified, MIL-STD-810G, IP68
Accessories	Ethernet communications and charging cradle, spare battery charger, hand strap, AC power adapter, 12V vehicle charger, anti-glare screen protector, replacement lithium-ion battery, stylus
Warranty	Two-year comprehensive warranty Hardware and software maintenance contracts available



#winyourday
neptunetg.com

Neptune Technology Group
1600 Alabama Highway 229
Tallahassee, AL 36078
800-633-8754 f 334-283-7293



A PRODUCT SHEET OF NEPTUNE TECHNOLOGY GROUP

R900[®] Belt Clip Transceiver

Automate Measurement to Activate Operational Efficiency

As part of the Neptune[®] R900[®] System, the R900[®] Belt Clip Transceiver (R900 BCT) is your utility personnel's partner in mobile meter reading and in-field customer support and is now iOS compatible.

The R900 BCT's two-way communications to the R900[®] MIU eliminate meter access issues and speed up retrieval of valuable data logging information – up to 96 days of historical hourly consumption data from an individual account. In addition, its exceptional radio frequency (RF) throughput reduces meter reading time, especially in high-density environments. Field personnel can even read R900s while performing maintenance or other tasks when taking advantage of the R900 BCT's unattended operations mode. These automated features ensure you collect accurate data that can be turned into meaningful information – to help improve accuracy, identify hidden causes of loss, and optimize the efficiency of your operations.

Move Ahead with Backward Compatibility and Forward Innovation

The R900 BCT, as with the rest of the Neptune R900 System, works with past generations of equipment while remaining flexible to incorporate innovations as needed. The R900 BCT maintains support to read previous generations of R900 MIUs yet introduces powerful software-defined radio (SDR) technology to support the new advanced two-way features of the R900 System. Now, the R900 BCT is capable of reading electric, bubble-up ERT[®] devices and processing SCM or SCM+ message files that these ERT devices transmit. This gives utilities the freedom of equipping with just the R900 BCT to read both water and electric meters.

So, go ahead and phase in new features and equipment at your own pace with confidence that Neptune will support your future needs without leaving you with stranded assets.

Present Consumption Data in the Field for Proactive Customer Service

Simplified access to critical information means your utility can provide even more proactive customer service. Pairing the R900 BCT with a handheld device or a mobile device running Neptune software, your personnel can maximize their efficiency in the field, with the flexibility to perform impromptu service calls and address customer service issues on-site without a separate truck roll[!]. With the data literally in hand, they can share data logging graph information with homeowners. This on-the-spot, on-site presentation of how much water they used and when, helps head off customer complaints regarding high water bills, reduce delinquencies, and avoid write-offs.



KEY BENEFITS

Increases meter reading efficiency

- Increased RF throughput capabilities which reduce reading time in high-density R900 environments
- Two-way communications to R900 MIU which reduces time required to retrieve data logging information
- Unattended operations mode allows utility personnel to read R900s while performing other non-meter-reading-related job functions

No stranded assets

- Compatible with all generations of R900 MIUs
- Probe compatibility with Advantage and Pocket ProReader
- Connects via Bluetooth to Trimble Nomad or Trimble Ranger for meter reading
- Connects via Bluetooth to Android or iOS mobile devices for in-field customer support
- Software-defined radio technology enables the R900 BCT to be updated for compatibility with future products

KEY BENEFITS CONTINUED

Reads ERT devices

- Compatible with Itron electric ERT technology (bubble-up ERTs only)
- Processes SCM and SCM+ message format

Analyze data at the source with either a smart phone or tablet

- Test-read R900s in the field or before installation to obtain reading and E-CODER® flag events
- Retrieve 96 days of hourly interval data logging information
- View graph of data logging intervals in the field
- Share data logging graph information with homeowner to address high bill complaints

Specifications

Communication

- Bluetooth 2.1 or later and USB handheld software compatibility with N_SIGHT® version 4.7 or later

Power Supply

- Rechargeable lithium-ion battery pack – 5000 mAh capacity
- Field-replaceable, recommended replacement every 2 years

Memory

- 4GB SD card

Device Compatibility

- Trimble Nomad 900B/900LE/1050B/1050LE, Trimble Ranger 3, and Android/iOS mobile devices¹

Indicators

- Four LEDs identify Bluetooth communication, RF status, mode status, and battery status

Dimensions

- Height: 3.58" (9.1 cm)
- Width: 1.66" (4.22 cm)
- Length: 5.75" (14.6 cm)

Weight

- 1.1 lbs. (499g) including rechargeable battery

Temperature Range

- Operating: -4°F to +122°F (-20°C to +50°C)
- Storage: -40°F to +185°F (-40°C to +85°C)

Accessories

- Spare battery
- Spare battery charger
- Belt clip
- SD card
- 12V USB vehicle power cable

Warranty

- One-year comprehensive warranty
- Hardware maintenance contracts available

Receiver Channels: 50

Number of Simultaneous Channels: 8

Approvals

- FCC Class B
- IC

Mode Overview	Normal	Unattended Operations	USB Mass Storage
Bluetooth Pairing to Devices	Required	N/A	No. Used for firmware updates and transfer of data via USB from SD card to Neptune software
Trimble Nomad 900B/900LE/ 1050B/1050LE Compatible	Yes	N/A	
iOS App Compatible	Yes ¹	N/A	
Android App Compatible	Yes ¹	N/A	
R900 Compatible	Yes	Yes	
Advantage / Pocket ProReader Compatible	Yes	No	
Data Logging Compatible	Yes	No	
SD Card Data Storage	Yes	Yes	

¹Contact Neptune Customer Support for the latest device and operating system compatibilities.



#winyourday
neptunetg.com

Neptune Technology Group
1600 Alabama Highway 229
Tallahassee, AL 36078
800-633-8754 f 334-283-7293

Cannon River Winery
Account 0367-00

	Debits	Credits
11/8/2019	\$786.23	charge
12/6/2019	\$334.55	charge
12/12/2019		\$786.23 payment
1/6/2020	\$1,070.48	charge
1/21/2020		\$334.55 payment
2/5/2020	\$5,791.24	charge
2/29/2020		\$1,405.03 payment
3/6/2020	\$2,239.71	charge
4/2/2020	\$732.16	charge
5/5/2020	\$763.29	charge
6/3/2020	\$895.88	charge
6/5/2020		\$1,200.00 payment
6/30/2020		\$694.28 payment
7/1/2020		\$8,193.45 removed from account due to appeal
7/7/2020	\$231.21	charge
7/9/2020	\$1,625.81	returned to account for payment
7/10/2020		\$1,625.81 payment
7/24/2020		\$231.21 payment
8/5/2020	\$216.40	charge
9/2/2020	\$260.82	charge
	\$14,947.78	\$14,470.56

Currently due on account: \$477.22

Appealed amount: \$6567.64*

*Appealed amount temporarily removed from account so it would not accrue penalties

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

CITY OF CANNON FALLS

DATE RANGE From 10/15/2019 to 09/11/2020

10:05:58 - 09/11/2020

Transaction Description - ID Number								
AP-Year	Date & Time	Fund - Service	Amount	Usage	Running Balance			
Customer Name	CANNON RIVER WINERY	Account 0367-00		Route - Meter 18-0610				
Service Address	421 MILL WEST							
Customer Address	421 MILL ST W							
City	CANNON FALLS			State MN	Zip 55009-2047			
RECEIPT 282063					Chk 3286			
10-2019	10/28/2019 11:15:19 AM	601 - WATER	-390.89					
10-2019	10/28/2019 11:15:19 AM	602 - SEWER	-1031.70					
10-2019	10/28/2019 11:15:19 AM	603 - STORM WATER	-14.42					
10-2019	10/28/2019 11:15:19 AM	601 - SALES TAX	-26.88					
10-2019	10/28/2019 11:15:19 AM	601 - STATE SURCHARGE	-1.06					
Total for Transaction:			-1464.95					0.00
CHARGE								
10-2019	11/08/2019 10:19:14 AM	601 - WATER	210.18	5100				
10-2019	11/08/2019 10:19:14 AM	602 - SEWER	553.86	5100				
10-2019	11/08/2019 10:19:15 AM	603 - STORM WATER	7.21					
10-2019	11/08/2019 10:19:18 AM	601 - SALES TAX	14.45					
10-2019	11/08/2019 10:19:14 AM	601 - STATE SURCHARGE	0.53					
Total for Transaction:			786.23					786.23
CHARGE								
11-2019	12/06/2019 09:35:38 AM	601 - WATER	82.24	2200				
11-2019	12/06/2019 09:35:38 AM	602 - SEWER	238.92	2200				
11-2019	12/06/2019 09:35:39 AM	603 - STORM WATER	7.21					
11-2019	12/06/2019 09:35:41 AM	601 - SALES TAX	5.65					
11-2019	12/06/2019 09:35:37 AM	601 - STATE SURCHARGE	0.53					
Total for Transaction:			334.55					1120.78
RECEIPT [Partial Payment] 283728					Chk 3397			
12-2019	12/12/2019 01:07:29 PM	601 - WATER	-210.18					
12-2019	12/12/2019 01:07:29 PM	602 - SEWER	-553.86					
12-2019	12/12/2019 01:07:29 PM	603 - STORM WATER	-7.21					
12-2019	12/12/2019 01:07:29 PM	601 - SALES TAX	-14.45					
12-2019	12/12/2019 01:07:29 PM	601 - STATE SURCHARGE	-0.53					
Total for Transaction:			-786.23					334.55
CHARGE								
12-2019	01/06/2020 12:49:03 PM	601 - WATER	292.98	6900				
12-2019	01/06/2020 12:49:03 PM	602 - SEWER	749.34	6900				
12-2019	01/06/2020 12:49:04 PM	603 - STORM WATER	7.21					
12-2019	01/06/2020 12:49:06 PM	601 - SALES TAX	20.14					
12-2019	01/06/2020 12:49:02 PM	601 - STATE SURCHARGE	0.81					
Total for Transaction:			1070.48					1405.03
RECEIPT [Partial Payment] 285558					Chk 3461			
1-2020	01/21/2020 11:36:52 AM	601 - WATER	-82.24					
1-2020	01/21/2020 11:36:52 AM	602 - SEWER	-238.92					
1-2020	01/21/2020 11:36:52 AM	603 - STORM WATER	-7.21					
1-2020	01/21/2020 11:36:52 AM	601 - SALES TAX	-5.65					
1-2020	01/21/2020 11:36:52 AM	601 - STATE SURCHARGE	-0.53					
Total for Transaction:			-334.55					1070.48
CHARGE								
1-2020	02/05/2020 11:33:28 AM	601 - WATER	2068.10	32900				
1-2020	02/05/2020 11:33:28 AM	602 - SEWER	3572.94	32900				
1-2020	02/05/2020 11:33:29 AM	603 - STORM WATER	7.21					
1-2020	02/05/2020 11:33:32 AM	601 - SALES TAX	142.18					
1-2020	02/05/2020 11:33:27 AM	601 - STATE SURCHARGE	0.81					
Total for Transaction:			5791.24					6861.72
RECEIPT [Partial Payment] 287631					Chk 3536			
2-2020	02/29/2020 11:18:55 AM	601 - WATER	-477.33					
2-2020	02/29/2020 11:18:55 AM	602 - SEWER	-749.34					
2-2020	02/29/2020 11:18:55 AM	603 - STORM WATER	-14.42					
2-2020	02/29/2020 11:18:55 AM	601 - SALES TAX	-162.32					
2-2020	02/29/2020 11:18:55 AM	601 - STATE SURCHARGE	-1.62					
Total for Transaction:			-1405.03					5456.69
CHARGE								
2-2020	03/06/2020 09:38:35 AM	601 - WATER	726.50	13400				
2-2020	03/06/2020 09:38:35 AM	602 - SEWER	1455.24	13400				
2-2020	03/06/2020 09:38:36 AM	603 - STORM WATER	7.21					

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

CITY OF CANNON FALLS

DATE RANGE

From 10/15/2019 to 09/11/2020

10:05:58 - 09/11/2020

Transaction Description - ID Number		Fund - Service	Amount	Usage	Running Balance
AP-Year	Date & Time				
2-2020	03/06/2020 09:38:40 AM	601 - SALES TAX	49.95		
2-2020	03/06/2020 09:38:35 AM	601 - STATE SURCHARGE	0.81		
		Total for Transaction:	2239.71		7696.40
CHARGE					
3-2020	04/02/2020 09:55:52 AM	601 - WATER	67.48	1800	
3-2020	04/02/2020 09:55:52 AM	602 - SEWER	195.48	1800	
3-2020	04/02/2020 09:55:53 AM	603 - STORM WATER	7.21		
3-2020	04/02/2020 09:55:55 AM	601 - SALES TAX	4.64		
3-2020	04/02/2020 09:55:52 AM	601 - STATE SURCHARGE	0.81		
3-2020	04/02/2020 09:55:50 AM	601 - PENALTY	456.54		
		Total for Transaction:	732.16		8428.56
CHARGE					
4-2020	05/05/2020 10:43:33 AM	601 - WATER	30.58	800	
4-2020	05/05/2020 10:43:33 AM	602 - SEWER	86.88	800	
4-2020	05/05/2020 10:43:34 AM	603 - STORM WATER	7.21		
4-2020	05/05/2020 10:43:38 AM	601 - SALES TAX	2.10		
4-2020	05/05/2020 10:43:33 AM	601 - STATE SURCHARGE	0.81		
4-2020	05/05/2020 10:43:30 AM	601 - PENALTY	635.71		
		Total for Transaction:	763.29		9191.85
CHARGE					
5-2020	06/03/2020 02:49:55 PM	601 - WATER	49.03	1300	
5-2020	06/03/2020 02:49:55 PM	602 - SEWER	141.18	1300	
5-2020	06/03/2020 02:49:56 PM	603 - STORM WATER	7.21		
5-2020	06/03/2020 02:49:59 PM	601 - SALES TAX	3.37		
5-2020	06/03/2020 02:49:54 PM	601 - STATE SURCHARGE	0.81		
5-2020	06/03/2020 02:49:52 PM	601 - PENALTY	694.28		
		Total for Transaction:	895.88		10087.73
RECEIPT [Partial Payment] 292533					
6-2020	06/05/2020 08:35:18 AM	601 - WATER	-1200.00		Chk 3665
		Total for Transaction:	-1200.00		8887.73
RECEIPT [Partial Payment] 293908					
6-2020	06/30/2020 09:35:20 AM	601 - WATER	-636.31		Chk 3695
6-2020	06/30/2020 09:35:20 AM	603 - STORM WATER	-7.21		
6-2020	06/30/2020 09:35:20 AM	601 - SALES TAX	-49.95		
6-2020	06/30/2020 09:35:20 AM	601 - STATE SURCHARGE	-0.81		
		Total for Transaction:	-694.28		8193.45
ADJUSTMENT 34357 CERTIFICATION-TAXES					
6-2020	07/01/2020 03:20:18 PM	601 - WATER	-921.03		
6-2020	07/01/2020 03:20:18 PM	602 - SEWER	-5451.72		
6-2020	07/01/2020 03:20:18 PM	603 - STORM WATER	-21.63		
6-2020	07/01/2020 03:20:18 PM	601 - SALES TAX	-10.11		
6-2020	07/01/2020 03:20:18 PM	601 - STATE SURCHARGE	-2.43		
6-2020	07/01/2020 03:20:18 PM	601 - PENALTY	-1786.53		
		Total for Transaction:	-8193.45		0.00
CHARGE					
6-2020	07/07/2020 10:21:58 AM	601 - WATER	56.41	1500	
6-2020	07/07/2020 10:21:58 AM	602 - SEWER	162.90	1500	
6-2020	07/07/2020 10:21:59 AM	603 - STORM WATER	7.21		
6-2020	07/07/2020 10:22:02 AM	601 - SALES TAX	3.88		
6-2020	07/07/2020 10:21:57 AM	601 - STATE SURCHARGE	0.81		
		Total for Transaction:	231.21		231.21
ADJUSTMENT 34489 CERT-BACK ON ACCT					
7-2020	07/09/2020 10:29:49 AM	601 - WATER	300.00		
7-2020	07/09/2020 10:29:49 AM	602 - SEWER	1325.81		
		Total for Transaction:	1625.81		1857.02
RECEIPT [Partial Payment] 294060					
7-2020	07/10/2020 12:27:54 PM	601 - WATER	-356.41		Chk 3709
7-2020	07/10/2020 12:27:54 PM	602 - SEWER	-1257.50		
7-2020	07/10/2020 12:27:54 PM	603 - STORM WATER	-7.21		
7-2020	07/10/2020 12:27:54 PM	601 - SALES TAX	-3.88		
7-2020	07/10/2020 12:27:54 PM	601 - STATE SURCHARGE	-0.81		
		Total for Transaction:	-1625.81		231.21
RECEIPT 295237					
					Chk 3719

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM

CITY OF CANNON FALLS

DATE RANGE

From 10/15/2019 to 09/11/2020

10:05:58 - 09/11/2020

Transaction Description - ID Number		Fund - Service	Amount	Usage	
AP-Year	Date & Time			Running Balance	
7-2020	07/24/2020 01:04:49 PM	602 - SEWER	-231.21		
		Total for Transaction:	-231.21		0.00
CHARGE					
7-2020	08/05/2020 12:29:08 PM	601 - WATER	52.72	1400	
7-2020	08/05/2020 12:29:08 PM	602 - SEWER	152.04	1400	
7-2020	08/05/2020 12:29:08 PM	603 - STORM WATER	7.21		
7-2020	08/05/2020 12:29:12 PM	601 - SALES TAX	3.62		
7-2020	08/05/2020 12:29:07 PM	601 - STATE SURCHARGE	0.81		
		Total for Transaction:	216.40		216.40
CHARGE					
8-2020	09/02/2020 12:21:19 PM	601 - WATER	63.79	1700	
8-2020	09/02/2020 12:21:19 PM	602 - SEWER	184.62	1700	
8-2020	09/02/2020 12:21:20 PM	603 - STORM WATER	7.21		
8-2020	09/02/2020 12:21:25 PM	601 - SALES TAX	4.39		
8-2020	09/02/2020 12:21:19 PM	601 - STATE SURCHARGE	0.81		
		Total for Transaction:	260.82		477.22