

TO: MAYOR AND CITY COUNCIL

FROM: NEIL JENSEN, City Administrator

**SUBJECT: Ordinance 370 Establishing a Police Commission,
Ordinance 371 Establishing a Cable Commission
Ordinance 372 Establishing a Finance Committee
Ordinance 373 Establishing a Public Works Commission**

MEETING DATE: October 6, 2020

BACKGROUND:

As part of the 2020 Appointment review it was discovered that several of the boards and commissions were not established in the 2012 recodification of the book of ordinances and the Finance Commission was established by Resolution. Attached you will find an ordinance for the Cable Commission, Police Commission, Finance Committee, and Public Works Commission. During the last 2 Finance Commission meetings the Commission has reviewed and worked on the language for the ordinances. Once these ordinances are completed it will finish up the findings that the council was working on.

STAFF RECOMMENDATION

Please review and discuss the above ordinances and if the language is acceptable make a motion to accept the ordinances and move them on to the second reading.

REQUESTED COUNCIL ACTION

Please make a motion to move the ordinances on to the second reading once the language is approved.

**CITY OF CANNON FALLS
GOODHUE COUNTY, MINNESOTA**

**ORDINANCE NUMBER 370
SECOND SERIES**

AN ORDINANCE ESTABLISHING A POLICE COMMISSION

THE CITY OF CANNON FALLS ORDAINS:

Section 1. Establishment and composition. A Police commission of the City of Cannon Falls is hereby established.

Section 2. Membership. The Board shall be composed of six (6) members total, all appointed by the City Council. The membership includes three (3) Cannon Falls Residents, two (2) members of the City Council and the mayor.

Section 3. Duties. The Police Commission duties are as follows:

(A) Recommend the hire of Police Chief and Officers;

(B) To assist the council in planning and research in the area of police matters, including budget, equipment, manpower, inter-governmental cooperation, and public information programs;

(C) Take under advisement, study, hold meetings and make their written recommendations to the Mayor / City Council on all other police or police related matters referred to them by staff or City Council;

(D) The Commission shall not have jurisdiction over the employment, promotion, discharge, or suspension of Police Department employees;

(E) Members shall serve on staggered 3-year terms;

(F) Police Commission will meet quarterly or as needed.

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to law.

ADOPTED this _____ day of _____, 2020 by the City Council of Cannon Falls.

CITY OF CANNON FALLS

BY: _____

John O. Althoff, Mayor

ATTEST:

Neil L. Jensen, City Administrator