

The Cannon Falls City Council met in a regular session on Tuesday, February 2, 2021, in the City Council Chambers. Present were Mayor John Althoff and Council Members Bill Duncan, Derek Lundell (remotely), Mary Jill Bringgold, Matt Montgomery (remotely), Laura Kronenberger, and Steve Gesme. Also present were Neil Jensen, City Administrator; Jeffrey McCormick, Police Chief; and Nicole Miller, Library Director (remotely).

Call to Order Mayor Althoff called the City Council meeting to order at 6:30 p.m.

Roll Call Roll call was conducted. All members were in attendance.

Pledge of Allegiance Mayor Althoff led the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Duncan, seconded by Council Member Bringgold and unanimously carried, to approve the Agenda as presented.

Public Hearing:
Resolution 2536,
Certifying Unpaid
Utility Charges to be
Collected with Taxes

City Administrator Jensen provided background information. He stated that the purpose of the Public Hearing is to allow citizens with unpaid utility charges to speak, prior to the City Council taking action to certify unpaid utility charges to be collected with property taxes. He referenced a list of property owners with delinquent utility charges.

Mayor Althoff opened the Public Hearing at 6:32 p.m. No one spoke during the Public Hearing. The Public Hearing was closed at 6:33 p.m.

A motion was made by Council Member Gesme, seconded by Council Member Duncan and unanimously carried, to adopt Resolution 2536, certifying unpaid utility charges to be collected with taxes.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending December 31, 2020
- B. Just and Correct Claims – Accounting Period Ending January 29, 2021
- C. Meeting Minutes for January 19, 2021, City Council Meeting
- D. Hire Part-Time Police Officer

A motion was made by Council Member Bringgold, seconded by Council Member Duncan and unanimously carried, to approve the Consent Agenda, as presented.

Council Business:

There was no other Council business.

Council
Committees/
Commissions

Kyle Paulson, President of the Cannon Falls Area Chamber of Commerce, provided an update regarding Chamber membership. She reported that the Discover Cannon Falls guides should be available in mid to late March. She stated that a drive-through children's Easter activity is planned on April 3 at the Cannon Valley Fairgrounds, with more details to come.

Police Chief McCormick discussed a recent Police Commission meeting, during which the officer interview and selection process was discussed and Barb Simon was named as the Chairperson. He stated that the next Police Commission meeting is tentatively scheduled on February 8.

Council Member Bringgold discussed a recent Joint Powers Board meeting, during which it was noted that approximately \$200,000 in trail passes were sold in 2020, which was about double the number of passes sold in 2019. She noted that the Cannon Valley Trail credit card system was the target of an attempted fraud scheme, which, although unsuccessful, resulted in the assessment of nearly \$14,000 in fees. She stated her understanding that the Council Attorney plans to write a letter in an attempt to try to recoup some of these funds.

Staff

Library Director Miller discussed Library services, including mobile hotspots available for check-out. She reported that the Library Foundation was given a trust of \$25,000, to be allocated toward specific projects. She discussed the anticipated expansion of Library access over the next few months. She reviewed upcoming programs and activities.

Administrator Jensen discussed the interview and selection process for the Public Works Director position. He stated that the recommended candidate will be introduced to the City Council during the next meeting.

Administrator Jensen reported that the Planning Commission will not be meeting in February.

Mayor and Council

Mayor Althoff reported that public safety employees will receive their second round of COVID-19 vaccinations in the near future.

Mayor Althoff discussed upcoming meetings.

Public Input

Mayor Althoff reviewed the public input procedure. There was no public input.

Adjournment

A motion was made by Council Member Duncan, seconded by Council Member Gesme and unanimously carried, to adjourn the meeting. The meeting adjourned at 6:47 p.m.

Adopted by the City Council of the City of Cannon Falls on the 16th day of February, 2021.

John O. Althoff, Mayor

ATTEST:

Neil L. Jensen, City Administrator