

The Cannon Falls City Council met in a regular session on Tuesday, May 18, 2021, in the City Council Chambers. Present were Mayor John Althoff and Council Members Bill Duncan, Mary Jill Bringgold, Matt Montgomery, Laura Kronenberger, Steve Gesme, and Derek Lundell. Also in attendance were Neil Jensen, City Administrator; Dan Howard, Public Works Director; Bill Angerman, City Engineer; Laura Qualey, Community & Economic Business Specialist; and Nicole Miller, Library Director.

Call to Order Mayor Althoff called the City Council meeting to order at 6:30 p.m.

Roll Call Roll call was conducted. All members were in attendance.

Pledge of Allegiance Mayor Althoff led the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Duncan, seconded by Council Member Bringgold and unanimously carried, to approve the Agenda as presented.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending May 13, 2021
- B. Meeting Minutes for May 4, 2021, City Council Meeting
- C. Approve Anderson Water Bill Request
- D. Approve Purchase of John Deere Z950M Lawn Mower and Accessories and Sell Older Lawn Mower
- E. Approve North Water Reservoir Cleaning and Inspection
- F. Approve Landscaping at City Parking Lot
- G. Approve Mill Street West Stop Sign at York Street
- H. Approve East Side Park Proposed Monitoring Well
- I. Second Reading and Adoption of Ordinance 376, an Ordinance of the City of Cannon Falls, Minnesota, Amending City Code Chapter 114 and Chapter 152 Relating to Farmers Markets
- J. Introduction and First Reading of Ordinance 377, an Ordinance of the City of Cannon Falls, Minnesota, Amending City Code Chapter 111 Relating to Hours of Liquor Sales
- K. Adopt Resolution 2548, Variance for E. Juno & Erica Nayagam at 717 State Street East
- L. Approve 2021 Street Improvements

A motion was made by Council Member Gesme, seconded by Council Member Duncan and unanimously carried, to approve the Consent Agenda as presented.

Council Business:
Approve City of
Cannon Falls Capital
Equipment Schedule

City Administrator Jensen summarized discussion of the capital equipment schedules for each department over the last few months and reviewed the funding sources. He noted that capital equipment purchases can be funded without any increase in the tax levy, any

increase in sewer and water rates, or any additional bonding. The proposed equipment schedules were further clarified.

A motion was made by Council Member Duncan, seconded by Council Member Gesme and unanimously carried, to approve the capital equipment schedule as presented.

Approve Third Street
North Water Main
Cannon River
Crossing

City Engineer Angerman provided background information. He stated that material costs have been increasing over the last few months. He summarized the work that will be performed by each contractor. City Engineer Angerman discussed the small risk involved with drilling under the river, noting that any additional costs would be the responsibility of the City. He stated that staff recommends awarding the contract for the first portion of the work to Ellingson Drainage for the quoted price of \$103,019. He stated that the second portion of the work is anticipated to cost in the range of \$60,000. Administrator Jensen reiterated the two components of the project.

A motion was made by Council Member Bringgold, seconded by Council Member Lundell and unanimously carried, to award Ellingson Drainage the contract for work on the Third Street North Cannon River water main crossing.

Discuss Parent
Committee
Graduation Request

Administrator Jensen discussed last year's senior car cruise. He stated that the Parent Committee is requesting the Cannon Falls Police Department to provide escorts for another car cruise this year. He stated that this would not be a school-sponsored event, noting that a more traditional graduation ceremony is planned this year. The differences between a cruise and a parade were discussed. Liability and insurance considerations were discussed. The benefits of this type of event were discussed. Council Members Duncan and Bringgold suggested that the event organizers be responsible for the cost of providing Police Department services. A motion was made by Council Member Kronenberger to approve a graduation car cruise, with the City providing services by the Cannon Falls Police Department. The motion was seconded by Council Member Montgomery. A roll call vote was conducted. Council Members Gesme, Kronenberger, Lundell, and Montgomery voted aye; Council Members Bringgold and Duncan voted nay. Four ayes; two nay; motion carried.

Reports:
Council
Committees/
Commissions

Kyle Paulson, President of the Cannon Falls Area Chamber of Commerce, discussed the flower baskets, the Open Air Fair on June 10, and the golf tournament on June 24. She also discussed

upcoming community events, including the Cannon Valley Fair and the 4th of July Parade. She stated that Cannon Falls will be featured in upcoming issues of the *Entertainment Guide*, the *Minnesota Monthly Ultimate Travel Guide*, and *USA Today*, along with the *2021 Minnesota Bike Guide* and the *Have Fun Biking* guide.

Community and Economic Business Specialist Qualey discussed EDA activities. She provided an update regarding the Keller Baartman project at the former Cannonball site, noting that more information will be provided in June.

Council Member Lundell discussed a recent Public Works Commission meeting, noting that discussion items were included in the Consent Agenda.

Council Member Montgomery summarized a recent Park Board meeting, during which pool staffing and the wall project at John Burch Park were discussed.

Council Member Duncan summarized a recent Finance Committee meeting, during which the capital equipment schedule and the Sunday liquor sales ordinance were discussed. He stated that a meeting is planned with representatives of Cannon Falls Township to discuss annexation of the Hayes property. He stated that the Finance Committee is exploring the possibility of an RFP process for a single hauler contract for garbage and recycling. He noted that the budget planning process for 2022 will begin in the near future.

Council Member Duncan summarized a recent Planning Commission meeting, during which a variance request by the owners of 717 State Street East was discussed along with a Habitat for Humanity project.

Staff

Library Director Miller discussed the summer reading program and outdoor concerts at John Burch Park. She also detailed a three-part art class, two collaborative art projects, and art and STEM programs in the parks. She stated that she will be teaching fitness classes for adults at East Side Park. Director Miller stated that the Library Board will be working on a three-year strategic plan, including a community survey. She noted that masks will be required inside the Library through the end of May. She discussed the Library's faxing service.

Public Works Director Howard reported that hydrant flushing has been completed and waste water system maintenance will begin. He discussed Third Street Bridge work, pool repairs, and pothole

patching. He discussed Mill Street West sidewalk and curb installation prior to the mill and overlay project.

Administrator Jensen commented that CDC guidelines have changed and reviewed plans to reopen City Hall.

Mayor and Council

Council Member Gesme stated his understanding that a Memorial Day program is being planned.

Mayor Althoff reviewed upcoming meetings.

Public Input

Mayor Althoff reviewed the public input procedure. There was no public input.

Adjournment

A motion was made by Council Member Duncan, seconded by Council Member Montgomery and unanimously carried, to adjourn the meeting. The meeting adjourned at 7:18 p.m.

Adopted by the City Council of the City of Cannon Falls on the 1st day of June, 2021.

John O. Althoff, Mayor

ATTEST:

Neil L. Jensen, City Administrator