

The Cannon Falls City Council met in a regular session on Tuesday, June 15, 2021, in the City Council Chambers. Present were Mayor John Althoff and Council Members Bill Duncan, Mary Jill Bringgold, Matt Montgomery, Laura Kronenberger, Steve Gesme, and Derek Lundell. Also in attendance were Neil Jensen, City Administrator; Dan Howard, Public Works Director; Laura Qualey, Community & Economic Business Specialist; and Joe Berg, Police Lieutenant.

Call to Order Mayor Althoff called the City Council meeting to order at 6:30 p.m.

Roll Call Roll call was conducted. All members were in attendance.

Pledge of Allegiance Mayor Althoff led the recitation of the Pledge of Allegiance.

Approval of Agenda A motion was made by Council Member Bringgold, seconded by Council Member Duncan and unanimously carried, to approve the Agenda as presented.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending June 10, 2021
- B. Meeting Minutes for June 1, 2021, City Council Meeting
- C. Approve Summer / Fall Event Street Closures
- ~~D. Approve Repairing of Curb and Gutter at 325 Limestone Road  
*This item was pulled by Council Member Montgomery*~~
- ~~E. Approve Reznor Heater Replacement on Building 40 at Waste Water Treatment Plant  
*This item was pulled by Council Member Lundell*~~
- F. Approve Hire of Brendan Klitzke to the Fire Department
- G. Approve Hire of Joe Stocker to the Fire Department

A motion was made by Council Member Lundell, seconded by Council Member Bringgold and unanimously carried, to approve the Consent Agenda as presented, minus Items D and E.

Council Business:  
Approve Alley Paving

Public Works Director Howard provided background information and described the location of the proposed paving project. He stated that the proposed alley paving will tie into the new sidewalk and curb. He reviewed the quote for this portion of the project, noting that this would be an addendum to the project that was previously approved.

A motion was made by Council Member Duncan, seconded by Council Member Bringgold and unanimously carried, to approve the additional alley paving as discussed.

Tax Increment  
Financing District No  
2-10

Community & Economic Business Specialist Qualey provided background information. She discussed a proposal for a market-rate multi-family housing development on the former Cannonball site.

Specialist Qualey referenced an engagement letter from David Drown Associates, which would be assisting with the TIF process. She also reviewed the next steps and the proposed timetable. She referenced the preliminary site plan and other supporting information.

Council Member Duncan inquired regarding the subdivision name. Specialist Qualey stated that the area has always been known as the McCannonball Subdivision.

**1. Approve Engagement Letter with David Drown Associates.**

A motion was made by Council Member Gesme, seconded by Council Member Duncan and unanimously carried, to approve an Engagement Letter with David Drown Associates.

**2. Approve Resolution 2549, Calling a Public Hearing on the Establishment of Tax Increment Financing District No. 2-10 and the Adoption of a Tax Increment Financing Plan Relating Thereto.**

It was noted that the Public Hearing would be scheduled on August 3. A motion was made by Council Member Duncan, seconded by Council Member Montgomery and unanimously carried, to approve Resolution 2549.

Approve Reznor  
Heater Replacement  
on Building 40 at  
Waste Water  
Treatment Plant

Council Member Lundell referenced negative online reviews by the proposed vendor. He expressed skepticism regarding the cost quote and recommended using a local contractor. Council Members Gesme and Montgomery expressed agreement with these comments. The process of obtaining cost quotes was discussed.

A motion was made by Council Member Gesme, seconded by Council Member Lundell, to approve the \$35,000 quote for the heater replacement project by Cannon Valley Mechanical. A vote was conducted, and the motion carried unanimously.

Approve Repairing of  
Curb and Gutter at  
325 Limestone Road

Council Member Montgomery inquired with regard to soil correction and the estimated cost. Public Works Director Howard provided additional information in this regard. It was noted that this work will be part of a larger project.

A motion was made by Council Member Lundell, seconded by Council Member Bringgold, to approve the repairing of curb and

gutter at 325 Limestone Road. A vote was conducted, and the motion carried unanimously.

Reports:  
Council  
Committees/  
Commissions/  
Nonprofit  
Organizations

Cannon Falls Area Chamber of Commerce President Kyle Paulson expressed appreciation for the show of support by City leaders. She discussed the upcoming golf tournament on June 24. Chamber President Paulson reported that the open air fair, previously scheduled on June 10, has been rescheduled for July 8, with a second open air fair scheduled on August 12. She also discussed free concerts in the park, hosted by the Cannon Falls Public Library.

Community & Economic Business Specialist Qualey provided an EDA update. She discussed the Small Town Grant Program administered by Southern Minnesota Initiative Foundation, noting that the application is due in July. Specialist Qualey also discussed a planned update to the Grow Cannon Falls marketing video. She referenced ongoing work relating to development of the former Cannonball property.

Council Member Lundell discussed a recent Public Works Commission meeting, during which a request for a water bill adjustment relating to a water leak was discussed. He stated that the alley paving project was also discussed along with the Limestone Road project and a potential new home to be constructed on Sandstone Road. He provided an update regarding the Grove Street drainage issues.

Council Member Duncan discussed a recent Finance Committee meeting, during which a potential fire truck replacement was discussed. He stated that a discussion was held with Cannon Falls Township representatives relating to cooperative annexation. He stated that a quick response vehicle for the Ambulance Service was discussed along with financing of additional mill and overlay work and a potential ring expansion on the water tower to accommodate additional communication equipment. He stated that the Sandstone Ridge development area was discussed. He noted that budget items were discussed.

Council Member Duncan discussed a recent Planning Commission meeting, during which two administrative subdivisions were approved. He stated that a variance for a new home in the Sandstone Ridge area was recommended for approval by the Planning Commission and will be discussed by the Council in July.

Staff

Public Works Director Howard stated that the most recent Minnesota Department of Health Consumer Confidence Report will be available for viewing at City Hall and the Public Works Building.

Director Howard stated that the pool is now open. He provided an update regarding the mill and overlay project. Street closures and the communication process were discussed. The project area was clarified. Director Howard also discussed the alley paving project and pothole patching activities.

City Administrator Jensen discussed a recent garbage can fire in the pavilion, which caused significant damage. He noted that a reward has been posted for tips leading to the arrest of the arsonist. He also discussed recent vandalism at John Birch Park. Security cameras were discussed.

Mayor and Council

Council Members Gesme and Montgomery commented regarding a recent incident and discussed the benefits of ongoing first responder training.

Council Member Montgomery expressed appreciation for the hard work on the pool. He discussed the baseball diamond at Troll Haven Park. Public Works Director Howard provided additional information in this regard.

Council Member Montgomery relayed concerns from residents regarding parking near a construction site. Director Howard provided additional information. Parking regulations were discussed.

Council Member Duncan commented that both farmers markets have been active.

Mayor Althoff echoed the previous comments regarding the pool, the farmers markets, and first responder training. He reviewed upcoming meetings.

Public Input

Chamber President Kyle Paulson expressed appreciation to Public Works for extra watering of the flower baskets during the recent heat wave.

Adjournment

A motion was made by Council Member Duncan, seconded by Council Member Montgomery and unanimously carried, to adjourn the meeting. The meeting adjourned at 7:11 p.m.

Adopted by the City Council of the City of Cannon Falls on the 6<sup>th</sup> day of July, 2021.

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John O. Althoff, Mayor

ATTEST:

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Neil L. Jensen, City Administrator