

TO: MAYOR AND CITY COUNCIL
FROM: NEIL JENSEN, City Administrator
SUBJECT: Public Works Employee Hire (Maintenance 1)
MEETING DATE: September 21, 2021

BACKGROUND

The City is looking for a Maintenance 1 Public Works position to hire. The Finance Committee reviewed the position on September 13th and has made a recommendation to hire the Maintenance 1 position. Josh Otto has recently left employment and his position was Assistant Street and Park Supervisor. It was the consensus of the Finance Committee to hire a Maintenance 1 position instead of having another supervisor in the Street and Parks Department.

The schedule to hire would be to accept applications until October 15th. Set up interviews for the week of October 18-22. Make the offer and acceptance the week of the 25th. With approval by City Council November 2nd. Potential start date would be late November.

STAFF RECOMMENDATION

Please make a motion to approve the hiring of a Maintenance 1 Public Works Position.

REQUESTED COUNCIL ACTION

Please make a motion to approve the hiring of a Maintenance 1 Public Works Position.