

TO: Mayor Althoff and City Council

FROM: Jeffrey L. McCormick, Chief of Police

SUBJECT: Parking lot use request

DATE: October 1, 2021

BACKGROUND

The Police Department has received a request from Crislyn Walsh the Executive Director of Cannon Rivers Senior Living to use one of the parking lots in the 600 block of Main Street for a fundraiser event they are planning to benefit the Fire Department. They are working to finalize their plans, but are first seeking permission to either the park and ride lot or the overflow lot for the event.

They are unsure the exact date, but expect it to be in the week or so before Thanksgiving. They are planning to offer a drive thru style event and are looking for a location that is close enough for residents that wish to be part of it can walk to. They have details to work out, but the first thing they need is to secure the use of a location so the rest of the planning can move forward. As in the past the Police Department and Public Works will work with the event coordinator to find a balance between the safety of the event attendees and the impact on the lot users if approved by the City Council.

REQUESTED COUNCIL ACTION

Motion and approval to allow the use of one of the parking lots located in the 600 block of Main Street by Cannon Rivers Senior Center at a date to be determined in November 2021.