

TO: MAYOR AND CITY COUNCIL

FROM: NEIL JENSEN, City Administrator

SUBJECT: MNDOT Highway 19 Project Field Office Rental

MEETING DATE: March 15, 2022

BACKGROUND

The MNDOT Highway 19 Mill and Overlay Project will get started in late March and the contractor (Chippewa Concrete Services) is requesting the city to rent the gravel parking lot across from John Burch Park to place the field office for the project. As you can read in the email, he stated the proposed rent would be \$200.00 per month for 4 -5 months. They will also spread out a load of Class 5 gravel at the end of the project and blade down the lot.

There would be no staging of materials or equipment except maybe a skid steer trailer.

STAFF RECOMMENDATION

Please consider and approve the MNDOT field office location and rental agreement.

REQUESTED COUNCIL ACTION

Please make a motion to approve the rental agreement for Chippewa Concrete Services to rent a space in the gravel lot across from John Burch Park at a cost of \$200.00 per month plus a load of gravel at the end of the project with the understanding that there will be no staging of equipment or materials.

Neil Jensen

From: Barry Bohman <barry@chippewaconcrete.net>
Sent: Wednesday, March 2, 2022 4:17 PM
To: Neil Jensen
Cc: dwhoward@cannondallsmn.g
Subject: Cannon Falls - Field Office Location
Attachments: Cannon Falls_Field Office.pdf

Neil

It was speaking with you this morning on a possible location for our Field Office for MNDOT use during the project. Attached is a map showing the location that we propose for the field office. We would like to place the field office before the end of the month and get power hooked up to it for our project start of April 4th

We would offer \$200.00 per month (Starting with the month of March) and finish in June. We would also offer to install on load of Class 5 and regrade the lot we disturb.

We would not be using this for any staging of materials, but may keep a skid steer trailer there once and awhile.

Please let me know if this is acceptable?

Thanks in advance

Barry Bohman
Chippewa Concrete Services, Inc.
O (715) 723-5004
C (715) -210-1515

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Notes

