

**TO: Mayor and City Council**

**FROM: Dan Howard, Public Works Director**

**SUBJECT: Pool Scholarship Policy**

**MEETING DATE: Tuesday, May 3, 2022**

**BACKGROUND**

At the April 7, 2022 Park Board meeting the Pool Scholarship Policy was reviewed as is required by the policy. After some discussion the Park Board motioned and approved to remove line 3 under **Procedures** – (The policy shall be reviewed each year), as they felt it was not necessary to review each year, but only if changes are requested.

**REQUESTED COUNCIL ACTION**

I respectfully request a motion and approval to make the change to the Pool Scholarship Policy as recommended by the Park Board.



## **Pool Scholarship Policy**

### **Policy:**

Scholarships shall be made available to children and families who request special assistance for season passes to the Cannon Falls Municipal Pool. Scholarships will be granted based upon family size income levels and at the discretion of the City Staff.

### **Procedure:**

1. All requests should be routed to the City Hall
2. Applications must be completed and signed by a parent or guardian.
3. The policy shall be reviewed each year.
4. The scholarship program can be cancelled at any time.
5. All information given will be kept confidential.

### **Scholarship Guidelines**

1. Parent/guardian and child must live within the City of Cannon Falls.
2. The scholarship application must be completed and turned into City Hall.
3. The Public Works Director will make final decisions regarding scholarships if conflicts arise.
4. **ONLY** 5 season passes shall be issued, to the first 5 eligible families.

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### **Confidential Application for Pool Scholarships**

Child's Name: \_\_\_\_\_

Parent's or Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Phone (eve): \_\_\_\_\_

Number of Children (under 18) in home: \_\_\_\_ Number of Adults in home: \_\_\_\_

Total household income per month (count all sources such as wages, child support, unemployment, etc. Use amounts before taxes and deductions are made): \_\_\_\_\_

\* Please Return Application to: City Hall, 918 River Road, Cannon Falls, MN 55009