

The Cannon Falls City Council met in a regular session on Tuesday, April 19, 2022, in the City Council Chambers. Present were Mayor John Althoff and Council Members Bill Duncan, Steve Gesme, Matt Montgomery, Mary Jill Bringgold, Laura Kronenberger, and Derek Lundell. Also present were Neil Jensen, City Administrator; Dan Howard, Public Works Director; Jeffrey McCormick, Police Chief; Bill Angerman, City Engineer; and Dianne Howard, Zoning Administrator

Call to Order	Mayor Althoff called the City Council meeting to order at 6:30 p.m.
Roll Call	Roll call was conducted. All members were in attendance.
Pledge of Allegiance	Mayor Althoff led the recitation of the Pledge of Allegiance.
Approval of Agenda	<p>Mayor Althoff reviewed the amended Agenda, noting the addition of an item to Council Business relating to the Park Street mill and overlay project.</p> <p>A motion was made by Council Member Gesme, seconded by Council Member Montgomery and unanimously carried, to approve the amended Agenda as presented.</p>
Public Input	<p>Mayor Althoff reviewed the public input procedure.</p> <p>Babe O’Gorman, Cannon Falls, expressed concerns that public input is not currently allowed during Finance Committee or Police Commission meetings. He referenced the public input procedure, noting that comments should be respectful in nature. He provided examples of comments made by Council Members that were not respectful. He suggested that the rules be applied fairly and equally to all. He asked how to obtain a copy of the data privacy rules.</p>
Consent Agenda	<p><del>A. Just and Correct Claims — Accounting Period Ending April 13, 2022</del> <i>This item was pulled by Council Member Gesme</i></p> <p>B. Meeting Minutes for April 5, 2022, City Council Meeting</p> <p>C. Approve Pool Deck Seam Caulking</p> <p>D. Approve Hire of 2022 Pool Employees</p> <p>E. Approve ADA Pool Lift Chair Purchase</p> <p>F. Approve Surplus Equipment Sale</p> <p>G. Approve Purchase of Utility Trailer for Public Works Department</p> <p>H. Approve Purchase of Underground Utility Locator</p> <p>I. Approve Fence / Backstop Upgrade at Archie Swenson Fields</p> <p>J. Resolution 2625, Accepting a Monetary Donation of \$7,589.50 from Cannon Falls Youth Athletics Organization to the Parks Department</p> <p>K. Approve Hire of Matthew Davidson for the Fire Department</p>

- L. Approve Mediacom Lease on Lime Kiln Hill Property
- ~~M. Approve Employee Recognition / Education Conference~~  
*This item was pulled by Mayor Althoff*
- N. Introduction and First Reading of Ordinance 382, Amending Chapter 152 of the Cannon Falls City Code by Rezoning Certain Property from UR Urban Reserve to B-2 Highway Business District

A motion was made by Council Member Lundell, seconded by Council Member Bringgold and unanimously carried, to approve the Consent Agenda, minus Items A and M.

Council Business:

Approve and Award  
Water Tower Painting  
Bids

City Engineer Angerman discussed the project and reviewed the project bidding process. He stated that seven bids were received and discussed the lowest responsible bidder. He recommended awarding the contract to Champion Tank Services in the amount of \$418,000. It was noted that the low bid came in significantly lower than expected.

A motion was made by Council Member Gesme, seconded by Council Member Bringgold and unanimously carried, to approve and award the water tower painting project bid, as recommended.

Resolution 2626,  
Approving Plans and  
Specifications and  
Ordering  
Advertisement for  
Bids for Bluff Drive

Mayor Althoff opened the meeting for public comment regarding this item.

Jason Knowlton introduced himself as a property owner in the project area. He referenced past discussion of delaying the sidewalk installation. He stated that a recent letter indicated that the cost of the sidewalk installation would be split among the 7 property owners on the north side of the street, as opposed to all 15 property owners. City Engineer Angerman provided additional information, noting that if the sidewalk is installed after the street project is completed, there would need to be an agreement among the 15 property owners to split the cost of the sidewalk installation. City Administrator Jensen noted that a separate assessment process could be undertaken if the sidewalk is installed as a separate project, noting that this would add to the cost. City Engineer Angerman noted that the plans and specifications could be altered to include the sidewalk. Mr. Knowlton indicated that all property owners are in agreement with splitting the cost of the sidewalk. City Engineer Angerman noted that there would be an option for the Council to modify the project prior to awarding the contract, once the bids are received.

A motion was made by Council Member Bringgold, seconded by Council Member Gesme, to approve the plans and specifications for the Bluff Drive project, including sidewalk installation, and approve the modified advertisement for bids. A vote was conducted, and the motion carried unanimously.

Park Street Mill and Overlay

Public Works Director Howard provided background information and reviewed a quote from the contractor that is doing work for Goodhue County. He noted that there would be no mobilization costs if the City uses this contractor for the Park Street mill and overlay project. City Administrator Jensen and Mayor Althoff provided additional project details.

A motion was made by Council Member Gesme, seconded by Council Member Duncan and unanimously carried, to approve the Park Street mill and overlay project, as discussed.

Just and Correct  
Claims – Accounting  
Period Ending April  
13, 2022

Council Member Gesme commented regarding attorney fees and staff time relating to data requests, noting that this expense has exceeded \$1,000 per month in recent months.

A motion was made by Council Member Gesme, seconded by Council Member Lundell, to approve the just and correct claims as presented. Council Member Duncan commented that staff time, if included, would result in additional expense. Council Member Bringgold commented that this item is challenging from a budgeting standpoint. She suggested that the Council continue to monitor this situation. A vote was conducted, and the motion carried unanimously.

Approve Employee  
Recognition /  
Education Conference

Mayor Althoff provided background information. City Administrator Jensen reported that Brenda Voshalike has been nominated for national recognition for her 40-plus years of service to the Cannon Falls Ambulance Service during the American Ambulance Association Annual Conference.

A motion was made by Council Member Duncan, seconded by Council Member Gesme and unanimously carried, to approve the employee recognition and education expense as discussed.

Reports:

Council Committees /  
Commissions /  
Nonprofit  
Organizations

Cannon Falls Area Chamber of Commerce President Kyle Paulson expressed appreciation to the Public Works Department, the Police Department, and volunteers from the Stanton Civil Air Patrol for their assistance with the recent Easter egg hunt.

President Paulson discussed construction work in the Downtown area, noting that MnDOT Community Project Manager Bill Heinlein has been providing regular updates and has offered to share his contact information and answer questions from residents. President Paulson also discussed the community-wide garage sales on May 6 and May 7. She reported that there have been so many requests for Discover Guides that more have been ordered.

Council Member Montgomery summarized a recent EDA meeting, during which an extension of the Keller-Baartman development agreement was discussed. He stated that updates were provided regarding Carstensen Leasing and the Feast Expo, and potential industrial park business leads were reviewed.

Council Member Lundell summarized topics of discussion during a recent Public Works Commission meeting, including the equipment sale, the utility trailer, the underground utility locator, and a water bill reduction request.

Council Member Montgomery summarized topics of discussion during a recent Park Board meeting. He discussed pool staffing and pool improvements. He noted that Cannon Falls Youth Athletics will be contributing funding toward the fencing and backstop upgrade at Archie Swenson Fields.

Council Member Duncan discussed a recent Finance Committee meeting, during which the Bluff Drive project and the employee recognition were discussed along with potential revisions to employee policies.

Staff

Zoning Administrator Howard summarized a recent Planning Commission meeting, during which a rezoning request was discussed along with a request from the Dairy Inn regarding the possibility of expanding outdoor dining, a parking layout change, and a potential food truck option at that location.

Public Works Director Howard discussed water main flushing activities.

City Administrator Jensen discussed the annual financial audit.

Mayor and Council

Council Member Montgomery requested that residents be patient and careful during the Highway 19 construction project.

Council Member Duncan suggested scheduling a work session for further discussion of a potential waste collection contract. It was suggested to ask the City Attorney to be in attendance at the work session.

Mayor Althoff reviewed a request to post photos of graduating senior baseball players on the fence near the bandshell. Council Members expressed agreement with granting this request.

Mayor Althoff reviewed the upcoming meeting schedule.

Adjournment

A motion was made by Council Member Bringgold, seconded by Council Member Lundell and unanimously carried, to adjourn the meeting. The meeting adjourned at 7:12 p.m.

Adopted by the City Council of the City of Cannon Falls on the 3<sup>rd</sup> day of May, 2022.

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John O. Althoff, Mayor

ATTEST:

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Neil L. Jensen, City Administrator