

**TO: Mayor and City Council**

**FROM: Dan Howard, Public Works Director**

**SUBJECT: JBP Bandshell Event**

**MEETING DATE: Tuesday, May 17, 2022**

**BACKGROUND**

Tammy Reicherts is the Fundraising Chair of The Cannon Falls Education Foundation and has requested permission to have a movie night on Saturday, May 21, 2022 in the bandshell at John Burch Park. This was planned for 2021, but due to weather and scheduling, was unable to hold the event. Attached is the email request from Tammy Reicherts.

**REQUESTED COUNCIL ACTION**

I respectfully request a motion and approval to permit The Cannon Falls Education Foundation to conduct a movie night in the John Burch Park Bandshell on Saturday, May 21, 2022 as recommended by the Park Board.

I'm hoping you can assist me with some park permission for an upcoming Ed Foundation event. Last year I attended a Park Board Meeting and got approval for a FREE community event hosted by the Education Foundation, of which I am the Fundraising Chair for and planner of this event. We had everything in place however, unfortunately after a dry August it decided to downpour on the evening of our event. So we had to postpone it until Spring due to the Bandshell being in use the remaining Summer/Fall days.

We have checked with the Bears schedule and our licensing agreement for the movie rights and would like to try hosting the FREE movie night again in the park on **Saturday May 21st** in the evening. Lastly, though we need permission from the Park Board again to go forward.

To give you an idea of the event, we plan to play The Sandlot at dusk. We have two fantastic Baseball and Summer themed gift baskets we are raffling off to two lucky people (raffle tickets are given to attendees). There will be water and freezies handed out and hopefully some Bears players greeting the kids and families as they come in. Josh Otto last year had offered to help out and place trash cans in several places so there was no littering on the field and myself and my family had agreed to stop back the next morning when it was light out to go over the field and make sure there was no trash left behind when we return the keys to the Bandshell. If possible we would like the opportunity to have the bathrooms unlocked on the field, again with the agreement that we would lock it up upon leaving. We had priced out having Port-a-potties on site and while it is an option, given this is a free event we are sponsoring we are trying to keep costs low. Additionally as a parent of three younger kids it would be more preferable to walk somewhere with lighting to take my kids to the bathroom versus a dark Port-a-potty if it was possible.

I'm hoping you can re-approve our event so I can get started getting the remaining things in place for it. Unfortunately I cannot attend the next Park Board meeting on May 5th as I have other obligations with my children. If there's any additional information you need I can answer anything by email or if you would like to talk on the phone.

Thank you for your time,

Tammy Reicherts  
Cannon Falls Education Foundation Fundraising Chair