

## MEMORANDUM

TO: Honorable Mayor and City Council  
Neil Jensen, City Administrator

FROM: Bill Angerman, P.E.  
Consulting City Engineer

DATE: June 1, 2022

RE: 2022 Bluff Drive Wear Course Paving

On Tuesday, May 17, 2022, two (2) bids were received for the above-referenced project. Attached is the bid tabulation for the project. The low bid was submitted by Rochester Sand & Gravel, of Rochester, MN. The estimated construction cost opinion for the project was \$89,000. Below is a summary of the bids received:

	<u>Contractor</u>	<u>Total Quote</u>
1.	Rochester Sand & Gravel	\$87,553.25
2.	Aslakson's Services	\$91,059.50

The Council will act on this bid after the project public hearing has taken place on July 5, 2022.

Two resolutions are included in the Council packet for action.

The first resolution is setting the assessment amount. The assessment amount was calculated using the bid amount, engineering and administrative fees for a total of \$108,555. The assessment per parcel was calculated by dividing the assessment total by the 15 assessed parcels. The assessment for each parcel is \$7,237. The preliminary assessment per parcel was \$7,000.

The second resolution is calling for a public hearing on the assessment, which is set for July 5, 2022 at 6:30 p.m. at City Hall.

Bluff Drive (#8183563)

Owner: City of Cannon Falls

Solicitor: WHKS & Company

05/17/2022 02:00 PM CDT

WHKS no. 9406

Item Code	Item Description	Unit of	Quantity	Rochester Sand & Gravel		Aslakson's Services Inc.	
		Measure		Unit Price	Extension	Unit Price	Extension
					\$87,553.25		\$91,059.50
1	Mobilization	L.S.	1	\$8,560.00	\$8,560.00	\$4,000.00	\$4,000.00
2	Remove & Replace Concrete Curb & Gutter	L.F.	130	\$51.50	\$6,695.00	\$80.00	\$10,400.00
3	Adjust Frame and Ring Casting	Each	4	\$800.00	\$3,200.00	\$450.00	\$1,800.00
4	Mill Bituminous Street Pavement	L.S.	1	\$740.00	\$740.00	\$4,000.00	\$4,000.00
5	Bituminous Wearing Course Mixture SPWEB240B	Ton	350	\$105.00	\$36,750.00	\$97.16	\$34,006.00
6	Traffic Control	L.S.	1	\$500.00	\$500.00	\$2,150.00	\$2,150.00
7	Turf Establishment	L.S.	1	\$1,650.00	\$1,650.00	\$4,900.00	\$4,900.00
8	Remove Bituminous Pavement	S.Y.	23	\$24.00	\$552.00	\$20.00	\$460.00
9	Construct 4" Concrete Walk	S.F.	3365	\$7.25	\$24,396.25	\$7.90	\$26,583.50
10	Construct 6" Concrete Driveway	S.F.	200	\$10.30	\$2,060.00	\$9.90	\$1,980.00
11	Construct One Way Directional Ped. Ramp	Each	1	\$2,450.00	\$2,450.00	\$780.00	\$780.00
	Total				\$87,553.25		\$91,059.50

EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
CANNON FALLS, MINNESOTA

HELD: JUNE 7, 2022

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Cannon Falls, Minnesota, was duly held at City Hall in said City on the 7th day of June, 2022, at 6:30 o'clock P.M.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION NUMBER 2633**

**RESOLUTION DECLARING COST TO BE  
ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT IN  
CONNECTION WITH BLUFF DRIVE WEAR COURSE PAVING**

WHEREAS, contracts have been let for the construction of Bluff Drive Wear Course Paving in the City, to-wit:

WHEREAS, the total cost of said improvements is \$108,555;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Cannon Falls, Minnesota, as follows:

1. The City Council hereby determines that the City shall pay \$0.00 of said cost, exclusive of the amount it may pay as a property owner, and the sum of \$108,555 shall be assessed against benefitted property owners based upon benefits received without regard to cash valuation.
2. The City Administrator, with the assistance of the City consulting engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land without regard to cash valuation as provided by law, and he shall file a copy of such proposed assessment in his office for public inspection.
3. To the extent the methodology for determining individual assessments differs from the methodology available at the public hearing held prior to the ordering of the

improvements, the City Administrator with the assistance of the City consulting engineer shall identify in writing the methodology utilized and how it differs.

4. The City Administrator shall, upon the completion of such proposed assessment, notify the Council thereof.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Cannon Falls, Minnesota on this 7<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
John O. Althoff, Mayor

ATTEST:

\_\_\_\_\_  
Neil L. Jensen, City Administrator

STATE OF MINNESOTA )  
COUNTY OF GOODHUE ) ss  
CITY OF CANNON FALLS )

I, the undersigned, being the duly qualified and acting Administrator of the City of Cannon Falls, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of a meeting of the City Council of said City held on the date therein indicated with the original thereof on file in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to a resolution declaring cost to be assessed and ordering preparation of proposed assessment in connection with Bluff Drive Wear Course Paving in the City.

WITNESS my hand as such Administrator and the seal of said City this 7<sup>th</sup> day of June, 2022.

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Neil L. Jensen, City Administrator

(SEAL)