

The Cannon Falls City Council met in a regular session on Tuesday, May 17, 2022, in the City Council Chambers. Present were Mayor John Althoff and Council Members Bill Duncan, Steve Gesme, Matt Montgomery, Mary Jill Bringgold, Laura Kronenberger, and Derek Lundell (remotely). Also present were Neil Jensen, City Administrator; Dan Howard, Public Works Director; Jeffrey McCormick, Police Chief; Laura Qualey, Community & Economic Business Specialist; and Daren Sikkink, WHKS/City Engineer.

Call to Order	Mayor Althoff called the City Council meeting to order at 6:30 p.m.
Roll Call	Roll call was conducted, and all members were in attendance.
Pledge of Allegiance	Mayor Althoff led the recitation of the Pledge of Allegiance.
Approval of Agenda	A motion was made by Council Member Bringgold, seconded by Council Member Montgomery and unanimously carried, to approve the Agenda as presented.
Public Input	There was no public input.
Police Officer Badge Pinning	Mayor Althoff administered the Oath of Office for Officers Tyler Johnson and Hunter Huebner. Police Chief McCormick conducted the badge pinning ceremony, with assistance provided by the Officers' family members.
Consent Agenda	<p>A. Just and Correct Claims – Accounting Period Ending May 11, 2022 <i>This item was pulled by Council Member Gesme</i></p> <p>B. Meeting Minutes for May 3, 2022, City Council Work Session</p> <p>C. Meeting Minutes for May 3, 2022, City Council Meeting</p> <p>D. Second Reading and Adoption of Ordinance 383, an Ordinance Amending City Code Chapter 121 Relating to Mobile Food Units <i>This item was pulled by Council Member Gesme</i></p> <p>E. Approve WWTP Building 40 Electrical Room Heating/Cooling Unit Replacement</p> <p>F. Approve Snowplow Truck Purchase</p> <p>G. Approve Temporary Stop Sign Placement</p> <p>H. Approve “No Outlet” Street Sign on State Street West</p> <p>I. Approve Minnesota Fire Engine Club Request to Use Lower Hannah’s Bend Park</p> <p>J. Approve John Burch Park Bandshell Event</p> <p>K. Approve Cannon Valley Fair Association Medallion Hunt</p> <p>L. Approve Park Sign Design</p> <p>M. Approve John Burch Park User Agreement <i>This item was pulled by Council Member Montgomery</i></p> <p>N. Resolution 2630, Authorizing Budget Transfers for Year-End 2021 Cannon Falls City Audit and 2022 Budget</p>

A motion was made by Council Member Gesme, seconded by Council Member Bringgold and unanimously carried, to approve the Consent Agenda, minus Items A, D, and M.

Council Business:
River Road Sanitary
Sewer Extension

Daren Sikkink from WHKS introduced himself and stated that City Engineer Bill Angerman was unable to attend the meeting. He discussed the project and reviewed the bidding process. He discussed a staff recommendation to award the contract to Schumacher Excavating, the low bidder, in the amount of \$50,912. The anticipated project schedule was reviewed, noting current challenges relating to materials. A motion was made by Council Member Duncan, seconded by Council Member Bringgold and unanimously carried, to accept the bid and award the contract for the project as discussed.

Resolution 2631,
Approving the
Assignment of Tax
Increment Note

Community & Economic Business Specialist Qualey provided background information and requested that the Council approve the assignment of the tax increment note, as documented in Resolution 2631. A motion was made by Council Member Gesme, seconded by Council Member Montgomery and unanimously carried, to adopt Resolution 2631.

Just and Correct
Claims – Accounting
Period Ending May
11, 2022

Council Member Gesme expressed concerns regarding expenses relating to data requests. He also requested clarification of the Cannon Valley Specialties docking port reimbursement. Community & Economic Specialist Qualey provided additional information regarding digital marketing grants awarded to local businesses from the Blandin Foundation and the EDA. A motion was made by Council Member Gesme, seconded by Council Member Montgomery, to approve the just and correct claims as presented.

Second Reading and
Adoption of
Ordinance 383, an
Ordinance Amending
City Code Chapter
121 Relating to
Mobile Food Units

Council Member Gesme relayed concerns from local restaurant owners regarding the proposed ordinance change relating to mobile food units. A motion was made by Council Member Bringgold, seconded by Council Member Duncan, to approve the second reading of Ordinance 383. A voice vote was conducted which carried by a vote of 5:1, with Council Member Gesme voting nay.

Approve John Burch
Park User Agreement

Council Member Montgomery provided background information regarding the agreement. He expressed concerns regarding the installation of temporary portable restroom facilities during a recent event. He suggested the formation of a joint committee to address

issues and concerns. A motion was made by Council Member Montgomery, seconded by Council Member Duncan and unanimously carried, to approve the John Burch Park user agreement.

Reports:
Council Committees /
Commissions /
Nonprofit
Organizations

Cannon Falls Area Chamber of Commerce President Kyle Paulson discussed upcoming events, including Memorial Day activities, a Cannon Valley Trail open house, summer fun fests and open-air fairs, and the Chamber golf tournament. She also provided a flower basket update

Council Member Bringgold reviewed topics of discussion during a recent Public Works Commission meeting.

Council Member Montgomery summarized a recent Park Board meeting.

Council Member Duncan reviewed topics of discussion during a recent Finance Committee meeting.

Mayor Althoff summarized discussion during a recent Police Commission meeting. Police Chief McCormick provided an update regarding the Officer recruiting process.

Staff

Community & Economic Business Specialist Qualey discussed EDA activities, including an upcoming visit to local businesses by a social media influencer. She also provided a Keller-Baartman project update. She discussed a recent ground breaking ceremony for the Veterans Memorial.

Public Works Director Howard discussed the water tower painting project, equipment replacement at the waste water treatment plant, pool preparations, and plans for pothole repairs.

City Engineer Sikkink provided an update regarding the bidding process for the Bluff Drive project.

Police Chief McCormick reviewed the anticipated parade route for the Memorial Day parade on May 30, noting that no parking restrictions are planned. He discussed planning activities relating to other upcoming events.

City Administrator Jensen referenced ongoing discussions with the Fair Board to resolve land ownership issues. He also discussed the

increased number of building permits for roof repairs resulting from storm damage.

Mayor and Council

Mayor Althoff reviewed the upcoming meeting schedule.

Adjournment

A motion was made by Council Member Gesme, seconded by Council Member Montgomery and unanimously carried, to adjourn the meeting. The meeting adjourned at 6:36 p.m.

Adopted by the City Council of the City of Cannon Falls on the 7th day of June, 2022.

John O. Althoff, Mayor

ATTEST:

Neil L. Jensen, City Administrator