

**TO:** Mayor Althoff and City Council

**FROM:** Jeffrey L. McCormick, Chief of Police

**SUBJECT:** Conditional Offer Approval

**DATE:** June 2, 2022

**BACKGROUND**

At the May 3, 2022 City Council Meeting, the City Council authorized hiring a replacement for the open position created by resignation of an officer. I have been working with the Police Commission on the selection of a replacement. The Police Commission will be conducting interviews between the June City Council Meetings. After the interviews the police commission will meet to determine if they will select a finalist or seek to interview additional candidates.

If the Police Commission selects one of the applicants as a finalist it would be helpful in moving the process forward without delay to have City Council approval to make a Conditional Offer to the candidate. That will allow the required steps to be taken to ensure that the candidate meets all the requirements necessary to be brought to the City Council for approval of the Final offer.

**REQUESTED COUNCIL ACTION**

Request a motion and approval to make a conditional offer of employment to a candidate if the Police Commission selects a finalist from the applicants.