

The Cannon Falls City Council met in a regular session on Tuesday, October 4, 2022, in the City Council Chambers. Present were Mayor John Althoff and Council Members Bill Duncan, Steve Gesme, Matt Montgomery, Laura Kronenberger, and Derek Lundell; Council Member Mary Jill Bringgold was absent. Also present were Neil Jensen, City Administrator; Dan Howard, Public Works Director; Tim Malchow, EMS Chief; Jeffrey McCormick, Police Chief; and Shelley Ryan, City Attorney.

- Call to Order Mayor Althoff called the City Council meeting to order at 6:30 p.m.
- Roll Call Roll call was conducted. Mayor Althoff and Council Members Duncan, Gesme, Kronenberger, Lundell, and Montgomery were in attendance. Council Member Bringgold was absent.
- Pledge of Allegiance Mayor Althoff led the recitation of the Pledge of Allegiance.
- Approval of Agenda A motion was made by Council Member Gesme, seconded by Council Member Lundell and unanimously carried, to approve the Agenda as presented.
- Public Input There was no public input.
- Pinning Ceremony This item was discussed following discussion of Council Business.
- Police Chief McCormick introduced Officer Donovan Barr. Mayor Althoff administered the Oath of Office, and Officer Barr's mother participated in the badge pinning ceremony.
- Consent Agenda
- A. Just and Correct Claims – Accounting Period Ending September 27, 2022
  - B. Meeting Minutes for September 15, 2022, Special City Council Meeting
  - C. Meeting Minutes for September 20, 2022, City Council Meeting
  - D. Approve Painting Project at Fire Hall
  - E. Approve Disposal of Vehicles for Police Department
  - F. Approve Disposal of Fleet Vehicles for Police Department
  - G. Resolution 2646, Reauthorizing Membership in the 4M Fund
  - H. Approve Corporate Wire Transfer Agreement with Merchants Bank
- A motion was made by Council Member Duncan, seconded by Council Member Montgomery and unanimously carried, to approve the Consent Agenda as presented.
- Council Business:
- Recycling Contract City Administrator Jensen provided background information and referenced past discussion of the recycling contract during a City

Council work session. He stated that the current recycling contract with Waste Management will expire on December 31, 2022. He reviewed the current contract terms along with two options for extending the contract. He stated that the City Council considered both options and recommended proceeding with Option 2, which includes a recycling fee of \$3.50 per household per month, with the pricing guaranteed for the first 12 months of the contract, followed by an annual increase based on the CPI for water, sewer, and trash collection services. He noted that the current CPI increase is at 4.6%. City Administrator Jensen also recommended an administrative fee of 50 cents per household per month. He noted that the proposed \$4 fee for the first year represents a 25-cent increase over the past five years. He stated that the contract, if approved, would be extended for five years, ending on December 31, 2027, with an auto-renewal option if both parties agree, for an additional year. He stated that City Attorney Ryan has reviewed and approved the proposed contract. It was noted that a bidding process was not required.

A motion was made by Council Member Duncan, seconded by Council Member Gesme, to approve the recycling contract with Waste Management, as presented. A vote was conducted, and motion carried unanimously.

Resolution 2645,  
Approving Agreement  
Between the City and  
Cannon Valley Fair  
Association, Inc.,  
Regarding Land  
Conveyances and  
Related Matters and  
Setting Public Hearing  
on Vacating Certain  
Right-of-Way Located  
in the City of Cannon  
Falls

City Administrator Jensen provided background information and referenced past discussion of this matter. He stated that it was discovered that a portion of Hannah's Bend Park is actually part of the fairgrounds property. He summarized subsequent discussion of property conveyances between the City and the Cannon Valley Fair Association, including rights-of-way and utility easements, in conjunction with City Attorney Ryan. He noted that, per the City Charter, a Public Hearing will need to be conducted relating to the proposed street vacation, prior to the land transfers being finalized. He described the area under discussion and reviewed the agenda materials.

City Attorney Ryan provided additional background information regarding the proposed agreement between the City of Cannon Falls and the Cannon Valley Fair Association and reviewed the next steps in the process.

Greg Kurtz, a member of Cannon Valley Fair Board, indicated that a meeting has been scheduled with their attorney to review this information. It was clarified that the Fair Board will need to approve and sign the agreement.

It was also clarified that the purpose of the Public Hearing relates to the street vacation component of the process, as required by the City Charter.

A motion was made by Council Member Gesme, seconded by Council Member Montgomery, to adopt Resolution 2645. A vote was conducted, and the motion carried unanimously.

Reports:  
Council Committees /  
Commissions /  
Nonprofit  
Organizations

Cannon Falls Area Chamber of Commerce President Kyle Paulson discussed upcoming community activities and events. She discussed the Chamber's Treat or Treat Trot activity from 3 to 5 p.m. on October 31. She also discussed Deck the Falls on November 26, with the parade starting at 5 p.m. She commented that more sponsors are needed to help support the cost of the fireworks. The Cannon's Got Talent event on October 8, sponsored by the Cannon Arts Board, was discussed.

Council Member Kronenberger summarized topics of discussion during a recent Cannon Valley Trail Joint Powers Board meeting, including the organizational structure and new signage.

Council Member Duncan summarized topics of discussion during a recent Finance Committee meeting, including the fire contracts with Cannon Falls Township and with the Cannon Valley Rural Fire Association.

Staff

Public Works Director Howard discussed upcoming hydrant flushing activities. He also provided alley, blacktop, curbing, and sidewalk project updates.

City Administrator Jensen discussed John Burch Park projects and potential project funding sources.

Mayor and Council

Mayor Althoff reviewed the upcoming meeting schedule.

Close Meeting

The meeting entered into a closed session at 7:03 p.m. to discuss a personnel matter.

Open Meeting

A motion was made by Council Member Montgomery, seconded by Council Member Gesme and unanimously carried, to reopen the meeting. The meeting returned to open session at 7:45 p.m.

A motion was made by Council Member Montgomery, seconded by Council Member Gesme and unanimously carried, to terminate a part-time Ambulance employee.

Adjournment

A motion was made by Council Member Lundell, seconded by Council Member Montgomery and unanimously carried, to adjourn the meeting. The meeting adjourned at 7:46 p.m.

Adopted by the City Council of the City of Cannon Falls on the 18<sup>th</sup> day of October, 2022.

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John O. Althoff, Mayor

ATTEST:

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Neil L. Jensen, City Administrator