

The Cannon Falls City Council met in a regular session on Tuesday, November 1, 2022, in the City Council Chambers. Present were Mayor John Althoff and Council Members Bill Duncan, Steve Gesme, Matt Montgomery, Mary Jill Bringgold, Laura Kronenberger, and Derek Lundell. Also present were Neil Jensen, City Administrator; Dan Howard, Public Works Director; Jeffrey McCormick, Police Chief; and Bill Angerman, City Engineer (WHKS).

Call to Order	Mayor Althoff called the City Council meeting to order at 6:30 p.m.
Roll Call	Roll call was conducted. All members were in attendance.
Pledge of Allegiance	Mayor Althoff led the recitation of the Pledge of Allegiance.
Approval of Agenda	Council Member Gesme requested that Item H be pulled down for discussion. A motion was made by Council Member Bringgold, seconded by Council Member Gesme and unanimously carried, to approve the Amended Agenda as presented.
Public Input	<p>Mayor Althoff reviewed the public input procedure.</p> <p>Cannon Valley Fair Board representative Greg Kurtz reviewed a request to install an LED sign on the roof of the ticket office at the front gate of the fairgrounds. He summarized discussions with Zoning Administrator Dianne Howard relating to sign regulations. He detailed the sign dimensions and materials. He discussed the purpose and benefits of the sign. He reviewed the distance from the sign to two nearby homes. He noted that the sign would be turned off at 10 p.m. and turned back on at 6 a.m., adding that the brightness of the LED lights can be adjusted. He requested consideration of an exception to the City Code. He stated that the current sign would be removed. It was suggested that this matter be referred to the Planning Commission for discussion. City Administrator Jensen provided additional information and reviewed the process.</p>
Public Hearing: Resolution 2651, Certifying Unpaid Utility Charges to be Collected with Taxes	City Administrator Jensen provided background information and reviewed the process. He stated that the Public Hearing will provide an opportunity for citizens with unpaid utility charges to speak to the City Council. Mayor Althoff referenced past discussion of shutting off utilities for unpaid charges and expressed agreement with the current process of certifying unpaid utility charges to be collected with property taxes. Unpaid charges for the current quarter were reviewed.

Mayor Althoff reviewed the Public Hearing procedure and opened the Public Hearing at 6:43 p.m. No one spoke during the Public Hearing. Mayor Althoff closed the Public Hearing at 6:44 p.m.

A motion was made by Council Member Montgomery, seconded by Council Member Duncan, to adopt Resolution 2651, certifying unpaid utility charges to be collected with taxes. A vote was conducted, and the motion carried unanimously.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending October 27, 2022
- B. Meeting Minutes for October 18, 2022, City Council Meeting
- C. Approve Pay Request No. 2 for River Road Sanitary Sewer Extension
- D. Resolution 2652, Approving a Cooperative Snow Removal Agreement with the Minnesota Department of Transportation
- E. Approve 2023 Agreement for State Building Code Administration with Goodhue County
- F. Approve Officer Move to Part-Time and Start Process of Filling Full-Time Position
- G. Set Work Session
- H. ~~Approve Personnel Policy Change~~
This item was pulled by Council Member Gesme.

A motion as made by Council Member Montgomery, seconded by Council Member Bringgold and unanimously carried, to approve the Consent Agenda as presented, minus Item H.

Council Business:

Resolution 2653,
Receiving Preliminary
Report and Calling
Public Hearing on
2023 Street & Utility
Improvements

City Engineer Angerman provided background information, summarized the preliminary report, and reviewed the scope of the proposed 2023 street and utility improvement project. He discussed the existing sewer bridge and reviewed a proposal to replace this with a lift station. He pointed out the proposed project area on a map. He discussed street improvements and utility work. He discussed stormwater management and the need to acquire property for stormwater ponds. He noted the challenges of drilling under the river.

City Engineer Angerman reviewed estimated project costs and discussed the City's assessment policy. He reviewed the project approval process and schedule. He stated that the assessment process will be discussed during a work session on November 15. He noted that, following a Public Hearing in December, a supermajority vote of Council Members would be required to move

the project forward. He noted that, following a bidding process, a final assessment hearing would be conducted in April.

Council Member Gesme referenced drainage issues and asked about the next phase of the project. City Engineer Angerman and City Administrator Jensen provided additional information in this regard.

A motion was made by Council Member Duncan to adopt Resolution 2653, accepting the preliminary report and scheduling a Public Hearing relating to the proposed 2023 street and utility improvement project. The motion was seconded by Council Member Gesme, a vote was conducted, and the motion carried unanimously.

Limited Agreement
with R&R Investments
for Purposes of
Electrical Use

City Administrator Jensen provided background information. He reported that MnDOT will no longer install electrical outlets on streetlight poles. He stated that the owner of a building at the intersection has offered to allow the City to plug in lights on the outside of the building. He reviewed the proposed agreement with R&R investments for this purpose.

A motion was made by Council Member Bringgold to approve an electrical access agreement with R&R Investments, subject to final review by the City Attorney. The motion was seconded by Council Member Montgomery, a vote was conducted, and the motion carried unanimously.

Personnel Policy
Change

Council Member Gesme commented that the change relates to the 2022 holiday schedule and suggested changing the policy for only the current year. City Administrator Jensen provided background information, stating that the policy change would align how overtime is calculated for both non-union and union employees going forward. He clarified that the policy change would relate to only scheduled holidays.

A motion was made by Council Member Gesme, seconded by Council Member Duncan and unanimously carried, to approve the personnel policy change.

Reports:

Council Committees /
Commissions /
Nonprofit
Organizations

Cannon Falls Area Chamber of Commerce President Kyle Paulson discussed the recent Halloween Trick or Treat Trot, noting that more than 800 children and more than 1600 people participated in the event. She expressed appreciation to Chamber members, City staff and volunteers, and all of the families from the surrounding area that made this a very successful event. Ms. Paulson provided an update

regarding Deck the Falls events. She stated that parade applications are due by November 18, adding that there is no cost for parade units. Ms. Paulson discussed new businesses, including Cannon Nutrition and Dairy King.

Council Members Kronenberger and Bringgold provided a Cannon Valley Trail update.

Staff Public Works Director Howard referenced increased tanker truck traffic to and from the wastewater treatment plan.

Police Chief McCormick reviewed winter parking restrictions.

City Administrator Jensen discussed the annual financial audit.

Mayor and Council Council Member Gesme relayed citizen comments regarding the Valley View Recovery Center. He suggested inviting representatives from management to appear before the City Council to address potential violations of the facility's Conditional Use Permit and concerns related to client supervision. He suggested that the Police Chief and the City Attorney also attend this meeting. Council Members expressed agreement with this approach. Potential dates were discussed, and it was suggested to tentatively schedule a work session at 5:30 p.m. prior to the Council meeting on December 6.

Mayor Althoff provided a reminder regarding Election Day on November 8 and reviewed the upcoming meeting schedule.

Adjournment A motion was made by Council Member Lundell, seconded by Council Member Montgomery and unanimously carried, to adjourn the meeting. The meeting adjourned at 7:25 p.m.

Adopted by the City Council of the City of Cannon Falls on the 15th day of November, 2022.

John O. Althoff, Mayor

ATTEST:

Neil L. Jensen, City Administrator