

TO: Mayor Montgomery and City Council

FROM: Jeffrey L. McCormick, Chief of Police

SUBJECT: Police Officer Position

DATE: January 12, 2023

BACKGROUND

Officer Johnson has advised he is resigning his full-time position having accepted a full-time position with Dundas. Officer Johnson had previously worked part-time as an officer in Dundas before coming to Cannon Falls. Officer Johnson would like to move to a part-time status after his last full-time shift on February 2, 2023.

Officer Johnson wants to work part-time to assist the Cannon Falls Department. I have spoken with the City Administrator and we feel that having an already trained officer assisting in a part-time position is an advantage for the City as opposed just leaving the department.

I am requesting Council approval Officer Johnson resignation from full-time and approve changing his status to part-time employee status effective after his February 2, 2023 shift.

I am also requesting approval to fill the vacant full-time position created by Officer Johnson's resignation and authorize the Police Commission to move forward with finding a replacement officer to be brought to the City Council to approve hiring. The Police Commission had anticipated this opening while accepting applications for a previous opening and will continue using that process to fill this opening.

REQUESTED COUNCIL ACTION

Motion and approval to accept the resignation of Office Johnson and change his status to part-time as outlined above and authorize the Police Commission to move forward with finding a replacement officer candidate to be brought to the City Council to approve hiring.