

The Cannon Falls City Council met in a regular session on Tuesday, January 17, 2023, in the City Council Chambers. Present were Mayor Matt Montgomery and Council Members Laura Kronenberger, Derek Lundell, Steve Gesme, Lisa Groth, Ryan Jeppesen, and Diane Johnson (remotely). Also present were Neil Jensen, City Administrator; Sara Peer, City Clerk; Dan Howard, Public Works Director; Laura Qualey, Community & Economic Business Specialist; Dianne Howard, Zoning Administrator; and Jeffrey McCormick, Police Chief.

- Call to Order Mayor Montgomery called the City Council meeting to order at 6:30 p.m.
- Roll Call Roll call was conducted. All members were in attendance.
- Pledge of Allegiance Mayor Montgomery led the recitation of the Pledge of Allegiance.
- Approval of Agenda A motion was made by Council Member Gesme, seconded by Council Member Groth, to approve the Agenda. A roll call vote was conducted, and the motion carried unanimously.
- Public Input Mayor Montgomery reviewed the public input procedure.
- Anne Pike, Cannon Falls, referenced a notice that she recently received relating to the number of dogs in her household. She stated that she was unaware of a City ordinance limiting each household to three dogs and did not know that her having four dogs would constitute a violation. She requested leeway in this situation, noting that one of her dogs is 13 years old. Mayor Montgomery indicated that this matter would be taken into considerations.
- Presentation: John Burch Park Supporters Presentation Bucky Lindow and Keith Meyers introduced themselves and reviewed background information. They provided details and updates regarding improvement projects at John Burch Park. They requested that the City Council adopt a resolution to reapply for bonding bill funds from the State Legislature toward these projects. They referenced project cost estimates and funding sources. It was noted that the Park Board has reviewed the approved the proposed plan and a phased project schedule. Conversations with legislators were summarized. Private fundraising efforts and potential in-kind donations were discussed. The wall portion of the project was discussed in more detail.
- Council Member Johnson asked whether there are plans to temporarily relocate the football field. Mr. Lindow and Mr. Meyers

provided additional information and clarified that this is not part of the plan at this point.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending December 31, 2022
- B. Just and Correct Claims – Accounting Period Ending January 12, 2023
- C. Meeting Minutes for January 3, 2023, City Council Meeting
- D. Second Reading and Adoption of Ordinance 389 and Summary of Publication, Amending City Code Title III Relating to Fees, Charges, and Rates
- E. Approve Upcoming Work Sessions
- F. Resolution 2670, Accepting a Monetary Donation of \$5,600 from the Cannon Falls Fire Department Relief Association to the Fire Department
- G. Approve 2023 Fire Department Officers
- H. Approve Pool Staff Hiring Process
- I. Approve Emerald Ash Borer DNR Grant Application
- J. Approve Winter Parking Change
- K. Approve Police Officer Move to Part-Time and Start Process of Filling Full-Time Position
- L. Approve Police Officer Hire, Joseph Master
- M. Approve WorkSTEPS Agreement
- N. Resolution 2671, Rezone and Administrative Subdivision, Lot Boundary Line Adjustment for Stalland Holdings

A motion was made by Council Member Lundell, seconded by Council Member Groth to approve the Consent Agenda as presented. A roll call vote was conducted, and the motion carried unanimously.

Council Business:  
Small Cities  
Development  
Program

Nick Koverman introduced himself as the Community Development Director for the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (SEMMCHRA). He provided background information and reported that a \$591,675 Small Cities Development Program grant was recently approved. He stated that these funds will be used to rehab 21 homes in Cannon Falls. He reviewed the program structure and criteria and discussed the anticipated project timeline. Mr. Koverman reviewed the next steps in the process and summarized Resolutions 2672, 2673, 2674, and 2675. City Clerk Peer provided additional background information.

A motion was made by Council Member Gesme, seconded by Council Member Jeppesen, to approve the items as discussed, labeled as Items #1, #2, #6, #7, #8, #9, #10, #11, #12, and #16 in the

Agenda materials. A roll call vote was conducted, and the motion carried unanimously.

Resolution 2672,  
Entering into an  
Administrative  
Contract with the  
Southeastern  
Minnesota Multi-  
County Housing and  
Redevelopment  
Authority

A motion was made by Lundell, seconded by Council Member Johnson, to adopt Resolution 2672 as drafted. A roll call vote was conducted, and the motion carried unanimously.

Resolution 2673,  
Adopting a Civil  
Rights (Excessive  
Force) Policy

A motion was made by Council Member Gesme, seconded by Council Member Johnson, to adopt Resolution 2673 as drafted. A roll call vote was conducted, and the motion carried unanimously.

Resolution 2674,  
Adopting a  
Residential Anti-  
Displacement and  
Relocation Assistance  
Plan

A motion was made by Council Member Lundell, seconded by Council Member Jeppesen, to adopt Resolution 2674 as drafted. A roll call vote was conducted, and the motion carried unanimously.

Resolution 2675,  
Authorizing the  
Release of Funds on  
Behalf of the City of  
Cannon Falls

A motion was made by Council Member Groth, seconded by Council Member Lundell, to adopt Resolution 2675 as drafted. A roll call motion was conducted, and the motion carried unanimously.

Reports:  
Council Committees /  
Commissions /  
Nonprofit  
Organizations

Community & Economic Business Specialist Qualey provided an EDA update. She reported that the EDA recently closed on the Mulvihill property. She discussed the project and reviewed the next steps in the process. She also encouraged interested rehab program participants to contact her or Mr. Koverman from SEMMCHRA. She stated that the EDA will be meeting in February to discuss other 2023 projects and initiatives. Eligibility for the rehab program was clarified.

Council Member Lundell summarized topics of discussion during a recent Park Board meeting, including the pool hiring process and the DNR grant application.

Public Works Director Howard summarized topics of discussion during a recent Public Works Commission meeting, including winter parking changes.

City Administrator Jensen summarized topics of discussion during a recent Finance Committee meeting. He noted that a work session will be scheduled for additional discussion by the City Council.

Council Member Groth provided a Library Board member and officer update and discussed plans for a 10-year birthday celebration for the Library building in March.

Council Member Gesme summarized topics of discussion during a recent Planning Commission meeting, during which a rezoning and administrative subdivision proposal was discussed and recommended for approval by the City Council.

Mayor Montgomery summarized topics of discussion during a recent Police Commission meeting, including staffing changes.

Staff

Public Works Director Howard discussed the repair of a broken water main. He also discussed snow and ice removal activities.

Zoning Administrator Howard referenced upcoming Planning Commission topics of discussion.

Police Chief McCormick reviewed winter parking restrictions.

City Administrator Jensen discussed the upcoming work session.

Mayor and Council

Mayor Montgomery referenced the upcoming meeting schedule and encouraged public participation.

Adjournment

A motion was made by Council Member Gesme, seconded by Council Member Groth, to adjourn the meeting. A roll call vote was conducted, and the motion carried unanimously. The meeting adjourned at 7:13 p.m.

Adopted by the City Council of the City of Cannon Falls on the 7<sup>th</sup> day of February, 2023.

---

Matt Montgomery, Mayor

ATTEST:

---

Neil L. Jensen, City Administrator