

TO: Mayor Montgomery and City Council

FROM: Jeffrey L. McCormick, Chief of Police

SUBJECT: Disposal of ProVision Body Worn Camera Hardware

DATE: August 30, 2023

BACKGROUND

The Cannon Falls Police Department has had Body Worn Cameras (BWC) since 2011. After the September 2020 BWC audit the police department switched to a new BWC system in May 2021 that has a management software program system, as was recommended by the 2020 BWC audit. The legacy Provision system has not received any new data since the switch to WatchGuard in May 2021.

The ProVision data was monitored and allowed to purge all data over time as provided by the retention schedule. The 2022 ProVision BWC Audit recommended the removal of all legacy ProVision BWC hardware from CFPD inventory. That hardware is no longer being used. In May 2021 there were 17 total ProVision BWC and only 12 were operational and most had degraded battery capability. The ProVision BWC were not designed for battery replacement. Based on that it is recommended that the ProVision BWCs be considered junk and be disposed of using an electronic waste recycler. The server that housed the Provision data has already been replaced during the server replacement last year and also would be considered to be junk because of its age. Based on that it is recommended that server that housed the Provision data be considered junk and be disposed of using an electronic waste recycler.

REQUESTED COUNCIL ACTION

Motion and approval that the ProVision BWCs and server be declared junk property and be disposed of using an electronic waste recycler.