

The Cannon Falls City Council met in a regular session on Tuesday, September 19, 2023, in the City Council Chambers. Present were Mayor Matt Montgomery and Council Members Laura Kronenberger, Derek Lundell, Steve Gesme, Lisa Groth, Ryan Jeppesen, and Diane Johnson. Also present were Neil Jensen, City Administrator; Sara Peer, City Clerk; Jed Petersen, Public Works Director; Bill Angerman, City Engineer; Zach Logelin, Permit Technician; Laura Qualey, Community & Business Development Specialist; and Joe Berg, Police Lieutenant.

- Call to Order Mayor Montgomery called the City Council meeting to order at 6:30 p.m.
- Roll Call Roll call was conducted, and all members were in attendance.
- Pledge of Allegiance Mayor Montgomery led the recitation of the Pledge of Allegiance.
- Approval of Agenda A motion was made by Council Member Lundell, seconded by Council Member Johnson and unanimously carried, to approve the amended Agenda as presented.
- Public Input Mayor Montgomery reviewed the public input procedure.  
There was no public comment.
- Consent Agenda
- A. Just and Correct Claims – Accounting Period Ending September 14, 2023
  - B. Meeting Minutes for August 22, 2023, City Council Work Session
  - C. Meeting Minutes for September 5, 2023, City Council Meeting
  - D. Approve Hire of Sam Singh as Cable Coordinator
  - E. Resolution 2700, Accepting a Monetary Donation of \$4,000 from Henkel Foundation, Inc. to the Library Department
  - F. Approve Replacement Quote from BDS to Fix Door Actuator / Handicap Buttons at City Hall
  - G. Resolution 2701, Accepting a Monetary Donation of \$680 from Pam Konietzko to the Parks Department
  - H. Approve Quote from Rivercity Refrigeration to Fix Air Conditioning Unit at City Hall
  - I. Introduction and First Reading of Ordinance 397, an Ordinance of the City of Cannon Falls, Minnesota, Amending City Code Section 152.355(F) Relating to Signs
  - J. Approve Shade Tree Bonding Program Application
- A motion was made by Council Member Jeppesen, seconded by Council Member Gesme and unanimously carried, to approve the Consent Agenda as presented.

Council Business:  
Timber Ridge

Permit Technician Logelin provided background information and summarized past discussion of the preliminary plat by the Planning Commission and the City Council. He reviewed the next steps in the process. He pointed out revised legal description language.

Council Member Johnson referenced discussion of a well and septic system request by the Planning Commission. Mr. Logelin noted that the agreements currently under consideration do not address this issue.

1. Resolution 2702, Approving Final Plat and Final PUD Plan for Timber Ridge Development.  
A motion was made by Council Member Johnson, seconded by Council Member Jeppesen and unanimously carried, to adopt Resolution 2702 as drafted.
2. Approve PUD Agreement.  
A motion was made Council Member Gesme, seconded by Council Member Groth and unanimously carried, to approve the PUD Agreement as presented.
3. Approve Development Agreement.  
A motion was made by Council Member Johnson, seconded by Council Member Kronenberger and unanimously carried, to approve the Development Agreement as presented.

Resolution 2703,  
Approving Plans and  
Specification and  
Ordering  
Advertisement for  
Bids

City Engineer Angerman provided background information. He stated that adoption of Resolution 2703 would establish an assessment and bidding process for the 2023 / 2024 street project. He noted that the project was divided into two phases due to land acquisition issues. He detailed the first and second phases of the project and reviewed the bidding process. He noted that, once bids are received, a Public Hearing will be scheduled for discussion of the proposed assessments. He reviewed the anticipated project schedule.

Council Member Johnson asked about the estimated cost of the project. City Engineer Angerman indicated that the preliminary estimate was \$1.275 million, adding that the second phase project would be one of the first 2024 projects to be bid.

A motion was made by Council Member Lundell, seconded by

Council Member Gesme and unanimously carried, to adopt Resolution 2703 as drafted.

Professional Service Agreement for John Burch Park Wall Project

City Engineer Angerman provided background information, detailed the project, discussed the proposed engineering agreement, referenced grant funding, and reviewed the next steps in the process. The current bidding climate was discussed.

Council Member Lundell asked about trying to incorporate existing limestone components into the new wall. City Engineer Angerman stated that most of the limestone is not structurally sound but will be salvaged and may be utilized in some way. He stated that the project team would be happy to consider ideas in this regard.

A motion was made by Council Member Jeppesen, seconded by Council Member Johnson and unanimously carried, to approve the professional service agreement for the John Burch wall project as presented.

Reports:

Council Committees / Commissions / Nonprofit Organizations

Cannon Falls Area Chamber of Commerce Director Maggie Wilson discussed upcoming Chamber and community activities. She stated that businesses are being encouraged to put up scarecrows, with the community to vote for their favorite via Facebook. She discussed a pumpkin patch mission harvest event sponsored by Spring Garden Lutheran Church. She reviewed other upcoming events and referenced the Chamber's Community Events Calendar web page. She reported that the Chamber's annual Trick or Treat Trot event will be held on October 27. She stated that the Deck the Falls planning committee is requesting community contributions toward this year's event.

Community & Business Development Specialist Qualey summarized topics of discussion during a recent EDA meeting, including the Hardwood Estates bidding process. She reported that Keller-Baartman is currently taking applications for the new apartments. She reported that Cannon Falls Schools will be hosting a public open house, during which tours of the renovated Career and Technical Education (CTE) facility and Innovation Lab will be conducted.

Council Member Lundell summarized topics of discussion during a recent Park Board meeting, including the upcoming Cannon Cruisers / VFW event and donated park benches. Council Member Lundell

also summarized topics of discussion during a recent Public Works Commission meeting, including door repairs at City Hall.

Council Member Gesme reviewed two Public Hearings and subsequent discussions that were conducted during a recent Planning Commission meeting, relating to the Endres property and sponsorship signage. He noted that the moratorium on residential treatment facilities was also discussed along with current Planning Commission vacancies.

Staff

Public Works Director Petersen discussed the river boring project.

City Engineer Angerman referenced the 72nd Avenue Way feasibility report, noting that this will be discussed with the Finance Committee and with the City Council in October.

City Administrator Jensen discussed the swimming pool parking lot project. He provided an update regarding the labor union contract negotiation process.

Mayor and Council

Council Member Kronenberger reported that Police Commission Chair Wendy Roeber worked with Goodhue County on the donation of a speed control sign to the City of Cannon Falls. She stated that the Police Commission will be working on recommendations relating to marijuana ordinance language.

Council Member Johnson inquired regarding the 72nd Avenue Way project, and City Engineer Angerman provided additional information.

Council Member Gesme expressed appreciation for the approval of the Timber Ridge project.

Mayor Montgomery discussed the second annual Bears Baggo Tournament at John Burch Park and the recent VFW hog roast. He also encouraged residents to consider applying to serve on City Boards and Commission and encouraged community members to complete the Cannon Falls School District survey.

Adjournment

A motion was made by Council Member Groth, seconded by Council Member Johnson and unanimously carried, to adjourn the meeting. The meeting adjourned at 6:53 p.m.

Adopted by the City Council of the City of Cannon Falls on the 3<sup>rd</sup> day of October, 2023.

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Matt Montgomery, Mayor

ATTEST:

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Neil L. Jensen, City Administrator

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