

TO: MAYOR AND CITY COUNCIL

FROM: Neil Jensen, City Administrator

**SUBJECT: Ordinance 400, Repealing Ordinances #369 and #373 and Ordinance 401
Establishing a Public Works and Park Advisory Board**

MEETING DATE: November 21, 2023

BACKGROUND

The Finance Committee reviewed the option of combining the Public Works Commission and the Park Board into one Commission. They stated it would save redundancy and since both boards are under the Public Works Department it would reduce the meeting load of the City Council and Staff.

This combination of commissions / boards would need to be completed by ordinance. No public hearing is required for this ordinance. The first Ordinance is to Repeal the 2 Ordinances establishing the Public Works Commission and the Park Advisory Board. The second Ordinance is establishing the combination of the 2 as one board.

The duties of the new Public Works / Park Commission would stay the same but be combined and the board will be served by 3 residents and 2 City Council members for a total of 5.

STAFF RECOMMENDATION

Please make a motion to approve Ordinance 400 Repealing Ordinances 369 and 373 first.

Please make a motion to approve Ordinance 401 Establishing a Public Works and Park Advisory Board.

REQUESTED COUNCIL ACTION

Please make a motion to approve Ordinance 400 Repealing Ordinances 369 and 373.

Please make a motion to approve Ordinance 401 Establishing a Public Works and Park Advisory Board.