

**CITY OF CANNON FALLS
GOODHUE COUNTY, MINNESOTA**

**ORDINANCE NUMBER 401
SECOND SERIES**

**AN ORDINANCE OF THE CITY OF CANNON FALLS, MINNESOTA ESTABLISHING
A PUBLIC WORKS AND PARK ADVISORY BOARD**

THE CITY OF CANNON FALLS ORDAINS:

Section 1. Establishment and composition. A Public Works and Park Advisory Board is hereby established.

Section 2. Membership. The Public Works and Park Advisory Board shall be composed of seven (7) members total, all appointed by the City Council. The membership includes five (5) Cannon Falls residents and two (2) members of the City Council.

Section 3. Duties. The Public Works and Park Advisory Board duties are as follows:

- (A) To act in an advisory capacity to the City Council regarding park ordinances.
- (B) To make recommendations regarding development and maintenance of all parks.
- (C) To work in an advisory capacity in the formulation of a budget, to include operation, maintenance, acquisition, and development of parks and recreational programs.
- (D) Oversee and make recommendations to the city council on projects in the streets, storm water, sewer and water departments;
- (E) Make recommendations to the city council on the department budget, personnel, and equipment purchases;
- (F) Be in an advisory position to the city council;
- (G) May meet monthly or as needed.

Section 4. Effective Date. This ordinance shall be effective immediately upon its passage and publication according to law.

PASSED AND ADOPTED by the City Council of the City of Cannon Falls, Minnesota, this 5th day of December, 2023.

Matt Montgomery, Mayor

ATTEST:

Neil L. Jensen, City Administrator