

## MEMORANDUM

TO: Honorable Mayor and City Council  
Neil Jensen, City Administrator

FROM: Bill Angerman, P.E.  
Consulting City Engineer

DATE: May 30, 2024

RE: John Burch Park Improvements Project  
Change Order No.1  
City of Cannon Falls, Minnesota

The City Council previously awarded the construction contract to Blakeborough Hardscapes for the construction of the John Burch Park Improvements. Blakeborough Hardscapes has suggested some changes to the project design and proposed one addition to the project. City staff and members of the John Burch Park steering committee have reviewed the proposed changes and recommend their approval. The requested change order amount is \$39,045. This change order can be incorporated into the current budget.

We recommend the City Council approve Change Order No.1 in the amount of \$39,045.

2905 South Broadway  
Rochester, MN 55904-5515  
Phone: 507.288.3923  
Fax: 507.288.2675  
Email: rochester@whks.com  
Website: www.whks.com



# CHANGE ORDER

CHANGE ORDER NO.: 1 PROJECT NO.: 9897.00

PROJECT NAME: John Burch Park Improvements

LOCATION: Cannon Falls, MN

CONTRACTOR: Blakeborough Hardscapes

ADDRESS: 24375 Edenvale Trail, Elko New Market, MN 55020

## TO CONTRACTOR:

You are hereby ordered to make the following change(s) in the plans and/or specifications for the above designated project:

1. Description of change(s) to be made:
  - a) Use Magnum Stone with poured concrete coping at current plan quantity (3 Rows)
  - b) Add curved section to three row option with Magnum Stone block
  - c) Remove and replace existing small block wall with Magnum Stone wall
  - d)
2. Reason for ordering change:
  - a) Suggested by contractor to improve aesthetics and constructability.
  - b) Suggested by contractor to improve aesthetics.
  - c) Replace wall along west edge of stairs.
  - d)
3. Settlement for the cost of the above change is to be made as follows:
  - a) -\$1,100
  - b) +\$15,810
  - c) +\$24,335
  - d)
4. This change order increases the contract time by 0 working days.

5. Summary of Costs:

Original Contract Price	\$ <u>734,500</u>
Net increase of this Change Order	\$ <u>39,045</u>
Total increase of Previous Change Order(s)	\$ _____
Total increase of all Change Orders to Date	\$ <u>39,045</u>
Total Revised Contract Price to Date	\$ <u>773,545</u>

Agreed to by: \_\_\_\_\_  
Owner's Authorized Rep. Title Date

Agreed to by: \_\_\_\_\_  
Contractor's Authorized Rep. Title Date

Recommended by: \_\_\_\_\_  
Engineer Title Date