

**TO: MAYOR AND CITY COUNCIL**

**FROM: Neil Jensen, City Administrator**

**SUBJECT: Change Order #3 John Burch Park Wall Project**

**MEETING DATE: November 12, 2024**

**BACKGROUND**

The retaining wall by the southernly end of the JBP wall project wraps around the existing light pole and created an issue with lawn mowing and maintenance. It was decided to rip rap the steep area of the slope to make it maintenance free. This change order addresses the maintenance of that area.

**STAFF RECOMMENDATION**

Please make a motion to approve change order #3 for \$2,000 to add rip rap around the light pole for the John Burch Park Wall Project.

**REQUESTED COUNCIL ACTION**

Please make a motion to approve change order #3 for \$2,000 to add rip rap around the light pole for the John Burch Park Wall Project.

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# CHANGE ORDER

CHANGE ORDER NO.: 3 PROJECT NO.: 9897.00  
PROJECT NAME: John Burch Park Improvements  
LOCATION: Cannon Falls, MN  
CONTRACTOR: Blakeborough Hardscapes  
ADDRESS: 24375 Edenvale Trail, Elko New Market, MN 55020

## TO CONTRACTOR:

You are hereby ordered to make the following change(s) in the plans and/or specifications for the above designated project:

1. Description of change(s) to be made:
  - a) Addition of riprap above the light pole on the south portion of the wall.
  - b) Removal of the curb and seeding area where riprap installed.
  
2. Reason for ordering change:
  - a) Per City direction for future maintenance.
  - b) Quantity removed due to addition of riprap.
  
3. Settlement for the cost of the above change is to be made as follows:
  - a) +\$2,950
  - b) -\$950
  
4. This change order increases the contract time by 0 working days.

5. Summary of Costs:

Original Contract Price	\$ <u>734,500</u>
Net increase of this Change Order	\$ <u>2,000</u>
Total increase of Previous Change Order(s)	\$ <u>44,195</u>
Total increase of all Change Orders to Date	\$ <u>46,195</u>
Total Revised Contract Price to Date	\$ <u>780,695</u>

Agreed to by:

Owner's Authorized Rep.

Title

Date

Agreed to by:

Jake Blakeborough  
Contractor's Authorized Rep.

Title

Date

Recommended by:

William Ay  
Engineer

Consulting City Engineer  
Title

10/28/2024  
Date