

TO: Mayor and City Council

FROM: Jed Petersen, Public Works Director

SUBJECT: Sewer Credit Account 1870-00

MEETING DATE: Tuesday, January 21, 2025

BACKGROUND

Rick Knowlton is requesting a sewer credit for the month of October in the amount of \$580.42. This in accordance to the Policy on granting a credit on water/sewer accounts. Customer will be billed for the average of the previous year plus 10%.

The home is vacant and the Irrigation has been the only usage since at least September 1st 2024 which is as far back as we can collect with the data logger. In talking with Rick Knowlton he said he increased the irrigation in October because it was getting dry. He increased it to run every morning which is consistent with the data logger. It is also apparent that the water used in September and October was solely used for irrigation and did not enter the Sanitary Sewer. The only other water usage has been the 2 water softener regenerations per month which occur around 1:30 in the morning and use roughly 7.5 Cu.Ft. per regeneration.

STAFF RECOMMENDATION

This was presented to the Public Works/Park Board and approved to move forward for council approval.

REQUESTED COUNCIL ACTION

Motion and approval to grant a sewer credit in the amount of \$580.42 to account 1870-00 located at 31106 68th Ave Way



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POLICY ON GRANTING A CREDIT ON WATER/SEWER ACCOUNTS

Purpose

This policy formally sets forth written guidelines under which the City will grant to water/sewer customers.

In General

The City has operated under a written policy in giving credit on the sewer charge to customers when the customer has reported an abnormality on their bill.

Therefore, if the customer reports to the City staff an abnormality appearing on their bill, staff will research the situation and utilize the following procedure.

Procedure

Consistent with this policy, the following procedure will be followed:

1. If the customer notices an abnormality that may affect their bill, i.e. a leak outside their house, the customer reports the problem to the Utility Clerk.
2. The Utility Clerk must assess and investigate the situation.
3. The Customer must pay for all of the water used. Credit will be given only on the sewer charge. The credit will be calculated by determining the average sewer charge for the previous year of the customers history. The customer will be billed for the average plus 10%. Any amount over \$150.00 requires City Council approval.
4. In order to receive a credit the customer must be paid up to date on their water/ sewer account.
5. There will be no credit given if the water enters the sewer system.
6. Only one credit for the previous billing cycle will be issued per property every 5 years.

Revised: September 3, 2013

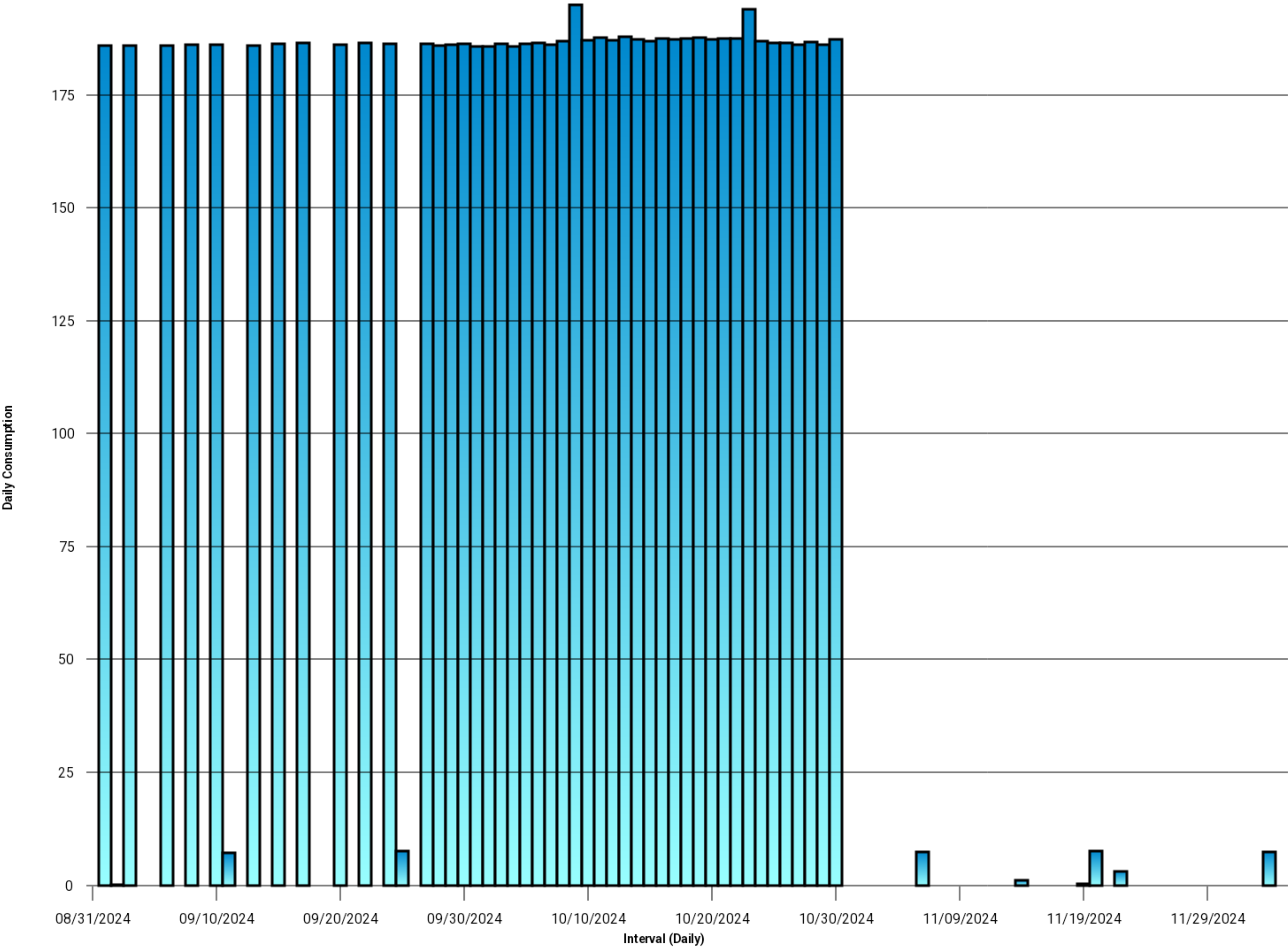
1870-00 31106 68th Ave Way

| <u>date</u> | <u>sewer</u> |
|-------------|-----------------|
| 11/2/2023 | \$87.76 |
| 12/1/2023 | \$31.43 |
| 1/2/2024 | \$31.43 |
| 2/5/2024 | \$31.43 |
| 3/1/2024 | \$32.38 |
| 4/2/2024 | \$32.38 |
| 5/2/2024 | \$56.50 |
| 6/4/2024 | \$32.38 |
| 7/2/2024 | \$32.38 |
| 8/5/2024 | \$67.80 |
| 9/5/2024 | \$67.80 |
| 10/3/2024 | \$67.80 |
| | <u>\$571.47</u> |

$\$571.41/12 = \47.62
 $\$47.62 + \$4.76 = \$52.38$ 12 month average plus 10% amount

| <u>date</u> | <u>sewer</u> | |
|-------------|--------------|--|
| 11/4/2024 | \$632.80 | minus 12 month average + 10% \$580.42 sewer credit request amount |

E-Coder R900i Data Logging Report
MIU#: 1549853076 for 08/31/2024 - 12/05/2024 - 5/8" - 1" T-10, CUBIC FEET



Data Log Report MIU#: 1549853076 for 08/31/2024 - 12/05/2024 - 5/8" - 1" T-10, CUBIC FEET

| Date | Reading | Daily Consumption | Reverse Flow | Consumption Flag |
|------------|----------|-------------------|--------------|------------------|
| 08/31/2024 | 48136.46 | 0.00 | | |
| 09/01/2024 | 48322.34 | 185.88 | | |
| 09/02/2024 | 48322.35 | 0.01 | | |
| 09/03/2024 | 48508.33 | 185.98 | | |
| 09/04/2024 | 48508.33 | 0.00 | | |
| 09/05/2024 | 48508.32 | -0.01 | | |
| 09/06/2024 | 48694.28 | 185.96 | | |
| 09/07/2024 | 48694.27 | -0.01 | | |
| 09/08/2024 | 48880.47 | 186.20 | | |
| 09/09/2024 | 48880.47 | 0.00 | | |
| 09/10/2024 | 49066.67 | 186.20 | | |
| 09/11/2024 | 49073.90 | 7.23 | | |
| 09/12/2024 | 49073.90 | 0.00 | | |
| 09/13/2024 | 49259.88 | 185.98 | | |
| 09/14/2024 | 49259.87 | -0.01 | | |
| 09/15/2024 | 49446.20 | 186.33 | | |
| 09/16/2024 | 49446.20 | 0.00 | | |
| 09/17/2024 | 49632.74 | 186.54 | | |
| 09/18/2024 | 49632.74 | 0.00 | | |
| 09/19/2024 | 49632.74 | 0.00 | | |
| 09/20/2024 | 49818.81 | 186.07 | | |
| 09/21/2024 | 49818.81 | 0.00 | | |
| 09/22/2024 | 50005.34 | 186.53 | | |
| 09/23/2024 | 50005.34 | 0.00 | | |
| 09/24/2024 | 50191.66 | 186.32 | | |
| 09/25/2024 | 50199.17 | 7.51 | | |
| 09/26/2024 | 50199.17 | 0.00 | | |
| 09/27/2024 | 50385.39 | 186.22 | | |
| 09/28/2024 | 50571.32 | 185.93 | | |
| 09/29/2024 | 50757.34 | 186.02 | | |
| 09/30/2024 | 50943.65 | 186.31 | | |
| 10/01/2024 | 51129.42 | 185.77 | | |
| 10/02/2024 | 51315.16 | 185.74 | | |
| 10/03/2024 | 51501.47 | 186.31 | | |
| 10/04/2024 | 51687.23 | 185.76 | | |
| 10/05/2024 | 51873.57 | 186.34 | | |
| 10/06/2024 | 52060.00 | 186.43 | | |
| 10/07/2024 | 52246.20 | 186.20 | | |
| 10/08/2024 | 52433.14 | 186.94 | | |
| 10/09/2024 | 52628.16 | 195.02 | | |
| 10/10/2024 | 52815.27 | 187.11 | | |
| 10/11/2024 | 53002.93 | 187.66 | | |
| 10/12/2024 | 53190.03 | 187.10 | | |
| 10/13/2024 | 53377.90 | 187.87 | | |
| 10/14/2024 | 53565.09 | 187.19 | | |
| 10/15/2024 | 53752.01 | 186.92 | | |
| 10/16/2024 | 53939.50 | 187.49 | | |
| 10/17/2024 | 54126.88 | 187.38 | | |
| 10/18/2024 | 54314.44 | 187.56 | | |
| 10/19/2024 | 54502.16 | 187.72 | | |
| 10/20/2024 | 54689.43 | 187.27 | | |
| 10/21/2024 | 54876.88 | 187.45 | | |
| 10/22/2024 | 55064.30 | 187.42 | | |
| 10/23/2024 | 55258.32 | 194.02 | | |
| 10/24/2024 | 55445.16 | 186.84 | | |
| 10/25/2024 | 55631.73 | 186.57 | | |
| 10/26/2024 | 55818.33 | 186.60 | | |
| 10/27/2024 | 56004.50 | 186.17 | | |
| 10/28/2024 | 56191.13 | 186.63 | | |

Data Log Report MIU#: 1549853076 for 08/31/2024 - 12/05/2024 - 5/8" - 1" T-10, CUBIC FEET

| Date | Reading | Daily Consumption | Reverse Flow | Consumption Flag |
|------------|----------|-------------------|--------------|------------------|
| 10/29/2024 | 56377.33 | 186.20 | | |
| 10/30/2024 | 56564.53 | 187.20 | | |
| 10/31/2024 | 56564.53 | 0.00 | | |
| 11/01/2024 | 56564.53 | 0.00 | | |
| 11/02/2024 | 56564.52 | -0.01 | | |
| 11/03/2024 | 56564.52 | 0.00 | | |
| 11/04/2024 | 56564.52 | 0.00 | | |
| 11/05/2024 | 56564.51 | -0.01 | | |
| 11/06/2024 | 56571.78 | 7.27 | | |
| 11/07/2024 | 56571.77 | -0.01 | | |
| 11/08/2024 | 56571.77 | 0.00 | | |
| 11/09/2024 | 56571.77 | 0.00 | | |
| 11/10/2024 | 56571.76 | -0.01 | | |
| 11/11/2024 | 56571.76 | 0.00 | | |
| 11/12/2024 | 56571.76 | 0.00 | | |
| 11/13/2024 | 56571.76 | 0.00 | | |
| 11/14/2024 | 56572.88 | 1.12 | | |
| 11/15/2024 | 56572.88 | 0.00 | | |
| 11/16/2024 | 56572.87 | -0.01 | | |
| 11/17/2024 | 56572.87 | 0.00 | | |
| 11/18/2024 | 56572.87 | 0.00 | | |
| 11/19/2024 | 56573.16 | 0.29 | | |
| 11/20/2024 | 56580.66 | 7.50 | | |
| 11/21/2024 | 56580.66 | 0.00 | | |
| 11/22/2024 | 56583.79 | 3.13 | | |
| 11/23/2024 | 56583.79 | 0.00 | | |
| 11/24/2024 | 56583.79 | 0.00 | | |
| 11/25/2024 | 56583.78 | -0.01 | | |
| 11/26/2024 | 56583.78 | 0.00 | | |
| 11/27/2024 | 56583.78 | 0.00 | | |
| 11/28/2024 | 56583.78 | 0.00 | | |
| 11/29/2024 | 56583.77 | -0.01 | | |
| 11/30/2024 | 56583.77 | 0.00 | | |
| 12/01/2024 | 56583.76 | -0.01 | | |
| 12/02/2024 | 56583.75 | -0.01 | | |
| 12/03/2024 | 56583.75 | 0.00 | | |
| 12/04/2024 | 56591.01 | 7.26 | | |
| 12/05/2024 | 56591.00 | -0.01 | | |