

TO: Mayor and City Council

FROM: Jed Petersen, Public Works Director

SUBJECT: John Burch Park Change Order #4

MEETING DATE: Tuesday, February 4, 2025

BACKGROUND

During the ongoing John Burch Park Wall Project, two issues arose in the field that required adjustments to the project scope. After review and consultation with the WHKS engineering team, these changes were deemed necessary to ensure the project progresses effectively and meets quality standards.

1. **Soil Correction:** Unstable soil was identified under the wall, requiring removal and replacement with suitable granular material to stabilize the foundation. This adjustment aligns with soil correction measures previously noted in Change Order #2.
2. **Stadium Seating Stair Railing:** The City requested the removal of a second stair and railing originally planned within the stadium seating section.

These modifications have been documented in Change Order #4.

CHANGE ORDER DETAILS

- **Scope of Changes:**
 - a) Importing 94 cubic yards of select granular material to replace unsuitable soil (+\$2,162).
 - b) Deletion of the second stair railing (-\$1,000).
- **Cost Summary:**
 - Original Contract Price: **\$734,500**
 - Net Increase (this Change Order): **\$1,162**
 - Total Increase from All Change Orders: **\$47,357**
 - Total Revised Contract Price: **\$781,857**

STAFF RECOMMENDATION

Staff recommends that the City Council approve Change Order #4 for the John Burch Park Wall Project.

REQUESTED COUNCIL ACTION

Please make a motion to approve the proposed Change Order #4 for the John Burch Park Wall Project.

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



CHANGE ORDER

CHANGE ORDER NO.: 4 PROJECT NO.: 9897.00
PROJECT NAME: John Burch Park Improvements
LOCATION: Cannon Falls, MN
CONTRACTOR: Blakeborough Hardscapes
ADDRESS: 24375 Edenvale Trail, Elko New Market, MN 55020

TO CONTRACTOR:

You are hereby ordered to make the following change(s) in the plans and/or specifications for the above designated project:

1. Description of change(s) to be made:
 - a) Importing of 94 CY of select granular material to replace existing material utilized as soil correction.
 - b) Deletion of second stair railing within stadium seating section.
2. Reason for ordering change:
 - a) Replacement of material utilized for soil correction, noted in Change Order #2.
 - b) Per City request.
3. Settlement for the cost of the above change is to be made as follows:
 - a) +\$2,162
 - b) -\$1,000
4. This change order increases the contract time by 0 working days.

5. Summary of Costs:

Original Contract Price	\$ <u>734,500</u>
Net increase of this Change Order	\$ <u>1,162</u>
Total increase of Previous Change Order(s)	\$ <u>46,195</u>
Total increase of all Change Orders to Date	\$ <u>47,357</u>
Total Revised Contract Price to Date	\$ <u>781,857</u>

Agreed to by: _____
Owner's Authorized Rep. Title Date

Agreed to by: Jake Blakeborough
Contractor's Authorized Rep. Title Date

Recommended by: _____
Engineer Title Date