

The Cannon Falls City Council met in a regular session on Tuesday, June 3, 2025, in the City Council Chambers. Present were Mayor Matt Montgomery; Council Members Ryan Jeppesen, Chad Johnson, Diane Johnson, Chris Nobach, and Lisa Zimmerman; Council Member Laura Kronenberger was absent. Also present were Jon Radermacher, City Administrator; Sara Peer, City Clerk; Jed Petersen, Public Works Director; Bill Angerman, City Engineer; and Jeffrey McCormick, Police Chief.

Call to Order	Mayor Montgomery called the City Council meeting to order at 6:30 p.m.
Roll Call	Roll call was conducted. Mayor Montgomery and Council Members Jeppesen, C. Johnson, D. Johnson, Nobach, and Zimmerman were in attendance.
Pledge of Allegiance	Mayor Montgomery led the recitation of the Pledge of Allegiance.
Approval of Agenda	A motion was made by Council Member Zimmerman, seconded by Council Member D. Johnson and unanimously carried, to approve the Agenda as presented.
Public Input	There was no public input.
Presentation: 2024 Audit Presentation	<p>Mayor Montgomery introduced Tyler See, Audit Manager from Abdo, the City's financial accounting and consulting firm, to present the results of the 2024 City of Cannon Falls financial audit.</p> <p>Mr. See provided a high-level overview of the audit results. He discussed the auditor's responsibility to issue an opinion on the City's financial statements and practices. He stated that Abdo is issuing what is known as an unmodified (clean) opinion on the 2024 financial statements. He also referenced testing related to legal compliance with State statutes, noting that no issues were found. He discussed an internal control finding related to the fact that Abdo both prepares the City's financial statements and performs the annual financial audit. He commented that this is a common audit finding for small cities.</p> <p>Mr. See reviewed the general fund balance and discussed the City's fund balance policy, noting that the fund balance exceeds the policy. He referenced budget variances for 2024.</p> <p>Mr. See reviewed revenue and expenditures by type and referenced fund transfers. He discussed special revenue funds, debt service</p>

funds, capital project funds, and enterprise funds. He reviewed total cash and investments by fund type over the last three years.

Mr. See reviewed key performance indicators compared with peer cities. He discussed the City's tax rate, taxes per capita, and debt per capita, along with current and capital expenses per capita.

City Administrator Radermacher provided additional comments, noting that the City is in a strong financial position. He stated that the information and trend analysis will be helpful in terms of future planning and budgeting activities.

Council Member D. Johnson requested clarification of the debt service funds. Administrator Radermacher provided additional information relating to the City's debt service (bond) payments.

A motion was made by Council Member Jeppesen, seconded by Council Member C. Johnson and unanimously carried, to accept the 2024 financial audit results as presented.

Consent Agenda

- A. Just and Correct Claims – Accounting Period Ending May 29, 2025
- B. Meeting Minutes for May 20, 2025, City Council Work Session
- C. Meeting Minutes for May 20, 2025, City Council Meeting
- D. Approve Disposal of Ambulance 3 Chassis
- E. Approve Additional 2025 Pool Staff

A motion was made by Council Member Zimmerman, seconded by Council Member Nobach and unanimously carried, to approve the Consent Agenda as presented.

Council Business:
Professional Services
Agreement with
WHKS for 2026 Street
and Utility
Improvements

City Engineer Angerman provided background information and referenced the feasibility report for the proposed project. He detailed the utility work associated with the project. He discussed project design and funding. He reviewed the anticipated timeline and next steps. He discussed the assessment process.

Council Member D. Johnson asked whether this is the only street project planned in 2026. City Administrator Radermacher provided additional information regarding the reconstruction project. City Engineer Angerman described this project as a high priority.

A motion was made by Council Member D. Johnson, seconded by Council Member Zimmerman and unanimously carried, to approve a professional services agreement with WHKS for the 2026 street and utility improvement project.

Reports:
Council Committees,
Commissions,
Nonprofit
Organizations

Cannon Falls Area Chamber of Commerce Director Maggie Wilson detailed upcoming events and activities, including a summer kick-off event on June 5, a Cannon Valley Trail open house on June 7, and the Chamber golf tournament on June 23. She discussed the map kiosks. She commented that the flower baskets look great and thanked Public Works and the flower basket sponsors for their assistance. Wayfinding signage was discussed.

Council Member Zimmerman reported that the Joint Powers Trail Board will be meeting on the fourth Thursday of the month.

Staff

Public Works Director Petersen provided project updates and reported that the next Public Works Park Board meeting has been scheduled on June 12.

Police Chief McCormick discussed planning activities for the upcoming Cannon Valley Fair and the 4th of July parade.

City Administrator Radermacher reported that the next EDA meeting is scheduled on June 5.

Administrator Radermacher reported that a development agreement has been received from Tract. He stated that an updated FAQ document link has been posted on the City's website. He reviewed the next steps in the annexation process. He stated that the Planning Commission will be discussing the development application and a potential ordinance amendment relating to gravel driveways during the June 9 meeting.

Administrator Radermacher provided an update regarding the interview process for the Permit & License Technician position.

The City Council July meeting schedule was discussed.

Mayor and Council
Members

Council Member C. Johnson asked about street work along Third and Fourth Streets, and Director Petersen provided information in this regard. Council Member C. Johnson suggested consideration of broadcasting local sports and other local programming on the cable access channel, describing this as an unused resource. Mayor

Montgomery suggested scheduling a Cable Commission meeting for further discussion.

Mayor Montgomery congratulated the 2025 graduates. He provided a reminder regarding additional bike and foot traffic during the summer months.

Adjournment

A motion was made by Council Member Zimmerman, seconded by Council Member Jeppesen and unanimously carried, to adjourn the meeting. The meeting adjourned at 7:06 p.m.

Adopted by the City Council of the City of Cannon Falls on the 17th day of June, 2025.

Matt Montgomery, Mayor

ATTEST:

Jon Radermacher, City Administrator