

**TO:** Mayor Montgomery and City Council

**FROM:** Jeffrey L. McCormick, Chief of Police

**SUBJECT:** Disposal of E-waste

**DATE:** 07/30/2025

**BACKGROUND**

The City was contacted by Digital RED, an E-waste disposal company that provides that service to local government and schools. They provide the disposal at no cost to the organization and will recycle a large variety of e-waste items to keep them out of landfills. We have been conducting a search for old electronic items within the City Hall complex, public safety building and public works, but have a few more areas to check. This request is being written before that concludes because of timing needed to get approval. Digital RED will be in our area on August 14<sup>th</sup>, which requires seeking City Council approval at the August 5<sup>th</sup> City Council Meeting, requiring the agenda memorandum to be written today for inclusion in the packet.

These items have no value because of age and/or condition and the ability to recycle without a cost benefits the City. Currently we have located the following categories and quantities of items:

Uninterrupted power supply	11
Phones (past two systems)	3 tubs
Computers	15
Keyboard, mice and cables	5 boxes
Monitors	2

The final number is subject to change as the search concludes and we determine if any of the collected items will not be taken by Digital RED. Any items not able to be recycled by Digital RED would be disposed of in the trash.

**REQUESTED COUNCIL ACTION**

Motion and approval for the disposal of the collected E-waste items to either Digital Red or trash as outline above.