

TO: Mayor and City Council

FROM: Jed Petersen, Public Works Director

SUBJECT: Small Towns Grant Application – Wayfinding Trail Signs

MEETING DATE: Tuesday, August 19, 2025

BACKGROUND

The Cannon Falls Chamber of Commerce is preparing to apply for a Small Towns Grant to assist with funding for new wayfinding trail signs throughout the city. The total estimated project cost is \$10,472, and the Chamber has already secured a \$5,000 grant, leaving a balance of \$5,500.

The Small Towns Grant would cover the remaining \$5,500, but requires a 25% cash match—equal to \$1,375—to be eligible for funding.

To meet this requirement, I am requesting the Public Works Park Board's support in recommending that the City provide the 25% match by covering the cost of hardware, posts, and concrete needed to install the signs. These materials would be purchased using funds from the Public Works operating budget, and would count as the City's cash match for the grant.

This project will enhance trail visibility, improve navigation for residents and visitors, and promote outdoor recreation and tourism in Cannon Falls.

REQUESTED COUNCIL ACTION

Motion and approval to provide the 25% cash match for the Small Towns Grant by purchasing the hardware, posts, and concrete for the wayfinding trail sign installation.